

HOTEL RESERVATION FORM

AmCham Ball
 Group Name: **December 12-13, 2015** Arrival Date: **12-Dec-15**
(FIT GUEST)
 Organizer: **AmCham Vietnam - HCMC** Departure Date: **13-Dec-15**

BOOKING DETAILS				
Last name (Mr/Mrs/Miss):		First name:		
Date of birth:		Nationality:		
Arrival date:	Flight number:	Time:		
Departure date:	Flight number:	Time:		
GUEST DETAILS				
Passport number:		Date of issue:		
Title:		Company name:		
Address:				
City/State:		Country:		
Zip/Postal code:		Email:		
Telephone:		Fax:		
For Double Occupancy				
2nd guest name:		Date of birth:		
Passport number:		Nationality:		
FOR HO CHI MINH CITY: INTERCONTINENTAL ASIANA SAIGON				
PLEASE RESERVE - Please tick the appropriate boxes for your service				
Room Type	Room rates			
	Single	Double	Benefit Included	
Deluxe <input type="checkbox"/>	VND 3.990.000net/room/night	VND 3.990.000net/room/night	Buffet Breakfast, Internet	
Club Deluxe <input type="checkbox"/>	VND4.600.000net/room/night	VND4.600.000net/room/night	Buffet Breakfast, Internet, Club benefit	
Preferences:	Smoking <input type="checkbox"/>	King-size bed <input type="checkbox"/>	Twin bed <input type="checkbox"/>	
Limousine Service - Hotel limousine service is chargeable at USD 70.00nett per car per way. Service must be booked in advance.				
Pick up	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Number of persons	
Drop off	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Number of persons	
Payment Method:	All charges will be paid by guest own account			
Other Special Request:	Special menu, etc.			
RESERVATIONS GUARANTEE - Credit card with expiry date is required upon making reservation				
Credit card type	American Express <input type="checkbox"/>	Diners Club <input type="checkbox"/>		
	Master Card <input type="checkbox"/>	Visa <input type="checkbox"/>		
	JCB <input type="checkbox"/>			
Credit card No.:	Expiry date:			
Card holder's name:	Signature:			

NOTICE - Please complete the reservation form and fax or email to us to proceed your reservation by 12 November 2015. Any booking received after the due date will be subject to room availability and different rate

TERMS & CONDITIONS

1. Check-in time at 14:00 and check out at 12:00. Late check out is subject to availability. Late check out up to 18:00 at 50% of one night charge, from 18:00 onwards at 100% of one night charge
2. All reservations must be made on the official Hotel Reservation Form
3. Please choose the desired room category and indicate clearly room preferences on form above
4. Full credit card details (number and expiry date) and flight details are required to guarantee your reservation
5. Non-guaranteed, late-cancellation and no-show bookings will be charged as per specific contracts signed. All participants will be responsible for payment of charges directly with hotel

Please send the completed form with your signature directly to:

Via Email: resvn@icasianasaiagon.com

OR

Via Fax: (84) (8) 3520 9930