DECISION

On piloting automated customs control over imported, exported or transited goods at seaports and international civil airports.

MINISTER OF FINANCE

Pursuant to the Law on Customs No. 54/2014/QH13 dated June 23, 2014;

Pursuant to the Law on Electronic Transactions No. 51/2005/QH11 dated November 29, 2005;

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Pursuant to the Decree No. 08/2015/NĐ-CP dated January 21, 2015 of the Government detailing and guiding the implementation of the Law on Customs' provisions on customs procedures, examination, supervision and control;

Pursuant to Circular No. 38/2015/TT-BTC dated March 25, 2015 of the Ministry of Finance detailing customs procedures, examination, supervision and control; export tax, import tax and tax management for exports/imports;

At the proposal of the General Director of Customs,

DECISION

Article 1. To promulgate, in attachment to this Decision, the Regulation on piloting automated customs control over imported, exported or transited goods at seaports and international civil airports managed by Ho Chi Minh City (HCMC) Customs Department and Ba Ria Vung Tau (BR-VT) Customs Department.

Article 2. The scope and duration of the pilot

1. The pilot is applicable to all customs declarations whose exit checkpoints (location of loading goods on export declarations) or entry checkpoints (location of unloading on import declarations) at seaports and international civil airports managed by HCMC and BR-VT Customs Departments.

2. Pilot duration: From January 02, 2018 to the effective date of the Circular amending and supplementing Circular 38/2015/TT-BTC dated March 25, 2015 of the Ministry of Finance.

Article 3. The General Department of Vietnam Customs (GDVC) shall take responsibility for:

1. Preparing required technical conditions for piloting automated customs control over imported, exported or transited goods at seaports and international civil airports managed by HCMC and BR-VT Customs Departments.

2. Guiding importers, exporters and port/warehouse/depot operators under the mandate of HCMC and BR-VT Customs Departments, customs offices directly handling customs procedures and other entities engaged in export and import activities in complying

with the Regulation promulgated in attachment to this Decision.

3. Supporting and resolving problems encountered by importers, exporters, customs offices directly handling customs procedures and other entities engaged in export and import activities during implementation.

4. Reviewing and evaluating the pilot's outcomes; proposing solutions to improve automated customs control over imported/exported goods at seaports and international civil airports managed by HCMC and BR-VT Customs Departments.

Article 4. Arrangements for implementation

1. This Decision shall take effect on January 2, 2018.

2. GDVC, HCMC and BR-VT Customs Departments shall take responsibility for the implementation of this Decision.

In the course of implementation, if any problems arise, customs departments, individuals and organizations should report to the Ministry of Finance (via GDVC) for guidance and resolution.

Recipients:
- As Article 4;
- Departments under MOF (Legal Department, Ministerial Office,
Department of Financial Informatics & Statistics);
- Website: MOF, GDVC;
- Provincial/municipal Customs Departments;
- Filing: Admin, GDVC (47 copies)

ON BEHALF OF THE MINISTER
VICE MINISTER

Vu Thi Mai

REGULATION

On piloting   automated customs control over imported/exported goods at seaports and international civil airports

(Promulgated in attachment to Decision No. 2722 /QĐ-BTC dated December 29, 2017 of the Minister of Finance)

Part I GENERAL PROVISIONS

I. I. At seaports managed by HCMC and BR-VT Customs Departments.

1. *For importers and exporters:*

Importers and exporters who export and import goods via seaway shall make export and import declarations against indicators specified in Appendix II to Circular No. 38/2015/TT-BTC dated March 25, 2015. In particular, indicator "Bill of lading number" shall be declared as follows:

a) On electronic import declarations:

Importers and exporters shall make electronic import declarations against indicators specified in Appendix II to Circular No. 38/2015/TT-BTC dated March 25, 2015., in which the "Bill of lading number": shall be written in the format of "B/L date + number" to ensure the set order ("B/L date" before "B/L number") and no spaces or special characters such as @, specifically:

+ "B/L date" is the date of issue of the B/L written in the format "DDMMYY" (DD-day, MM-month, YY-year).

+ "B/L number" is the number inscribed on the B/L used to make the customs declaration. The B/L used to make the customs declaration is the B/L whose the name of the consignee is the importer on the customs declaration.

For example: A B/L numbered LS15, dated January 02, 2018 shall be written in box No. 1.26 - "Bill of lading number" on the import declaration: 020118LSHCM15.

b) On electronic export declarations:

Importers and exporters shall make electronic export declarations against indicators specified in Appendix II to Circular No. 38/2015/TT-BTC dated March 25, 2015., in which the "Bill of lading number" shall be declared as follows:

- Before moving goods into the port/warehouse/depot or at the time of making export declarations, the customs declarants shall obtain the Unique Consignment Reference (UCR) Number from the customs declaration system or the online public service system (at ***pus.customs.gov.vn)***;

- The customs ID number obtained shall be used to fill in box 2.24 - "B/L number" on the electronic export declarations.

2. Customs authorities are responsible for:

a) Providing importers, exporters, and port/warehouse/depot operators, through the e-customs data processing system, with information on expected drop-off, container scanning(if applicable), changes in the status of customs declarations (if any),changes to containers qualified to pass the customs controlled area (if any), goods qualified to leave the customs controlled area as stipulated in Appendix 1 to this Decision;

b) Receiving and processing information provided by port/warehouse/depot operators and updating on the system. In case of receiving feedback on alterations or damages to the goods as compared to the original state when handed over to the port/warehouse/depot operators (if any), or if goods show signs of violations, customs authorities shall inspect and verify the status and intactness of the goods and apply appropriate customs control measures to ensure proper customs management and prevent potential violations as required by laws.

Recording information on the customs system or make a book to track alterations using Form 2 (for containerized cargoes) or Form 3 (for dry or liquid bulk) in Appendix 3 to this Decision.

c) Directors of Customs Sub-departments shall designate officials to receive and handle problems encountered by customs declarants and port/warehouse/depot operators when so requested; provide telephone numbers to receive information and expedite the handling process upon notice from port operators.

d) The General Director of GDVC shall issue regulations on the format of communication between the customs authorities and port/warehouse/depot operators;

dd) Based on risk management information, every year, provincial/municipal Customs Departments shall check upon the implementation of customs procedures for goods subject to customs control during their storage at ports, warehouses and yards and urge the operators to complete the interconnection or upgrading of the system (if any) as required.

3. *For port/warehouse/depot operators:*

a) Goods allowed to be removed from the customs controlled area are goods that have been cleared by the customs authorities through the system.

b) In cases where the system of the port operators is unable to send information on expected location for loading goods at the port's warehouses or yards through the system as stipulated at Point a.2.2, Clause 1 or Point a.3.2, Clause 2 of Section 1, Part II of this Regulation, a notice on expected loading location shall be sent to the customs sub-department where the goods are stored using Form 1 in Appendix 3 to this Decision or provide the customs authorities with an account to log in and search for the containers' location in the port operator's system (if applicable).

c) In the course of cargo loading and unloading, if any alterations are detected (e.g. the goods are no longer in their original state, or any variation in quantity, weight, container number, seal number of carriers, seal number of customs authorities) between the original goods and the list intended for loading and unloading provided by the customs authorities, inspection shall be performed to check the intactness of the goods and suspicious consignments shall be kept in a separate customs controlled areas. Information thereof shall be updated and sent to the e-customs data processing system;

d) In the course of storing goods, any alteration to the goods (change of the

IT system of the customs authorities. It is only permissible to change the state of the goods under the consent and supervision of the customs authorities;

dd) The port operators shall notify the carrier or consignor to contact the customs office when the consignment is not qualified to leave the customs controlled area or upon receipt of a suspension notice of the goods to pass the customs controlled area from customs authorities.

II. At Tan Son Nhat International Airport

1. Goods allowed to enter the airport warehouse are:

a) Exported goods which have been cleared from customs procedures and declared as being qualified to enter the customs controlled area on the customs authorities' electronic system (hereinafter referred to as the customs system);

b) Imported goods which have been unloaded from the carriers and moved into the air terminal while awaiting customs clearance.

2. Goods allowed to be removed from the airport warehouse are:

a) Exported goods which are are stored in the airport warehouse;

b) Imported goods stored in the warehouse and confirmed by the customs authorities about being qualified to be removed from the customs controlled area to enter the airport warehouse operator.

3. Goods in transit and transshipment are subject to the same customs control as for imported/exported goods specified in this Decision.

4. The declarants shall declare customs ID numbers of the imported/exported goods as follows:

a) Customs ID numbers of the imported goods

shall be filled in box "1.26 - Airway Bill number" on the import declarations in the following format: Year + Master Airway Bill (MAWB) + House Airway Bill (HAWB).

In which:

- Imported goods' customs ID number must ensure ensure the set order, i.e. "Year", followed by "MAWB number" and "HAWB number". There must be no space or special characters like *, #, &, /, etc.

- "Year": is the year of issuing the MAWB and in the "YYYY" format;

- "MAWB number": is the number specified on the airway bill issued by the international air carrier for the delivery of goods. For example: MAWB number: 131 NRT 29038656 issued by Japan Airlines (JAL) on October 03, 2017;

- "HAWB number": is the number inscribed on the airway bill issued by the freight forwarder in which the name of the consignee on the bill is the importer on the customs declaration.

For example: The declarant receives a dossier with the following airway bill:

- MAWB number: 131 NRT 29038656 dated October 03, 2017
- HAWB number: KKLHB5587

follows: "201713129038656 KKLHB5587".

Where the consignor directly uses the shipping service of a carrier without involving a freight forwarder, meaning no HAWB, leave the box HAWB blank;

For example: The owner receives a dossier with the following information:

- MAWB number: 13129038656 issued on October 03, 2017

- Imported goods' customs ID number shall be written on the customs declaration as follows: "201713129038656".

b) UCR number of the exported goods :

- Before registering for export declarations, the declarants shall obtain the UCR Number by logging in the customs declaration system or the online public service system (at *pus.customs.gov.vn)* ;

- The exported goods' customs ID number obtained shall be used to fill in box 2.24 - "Airway bill number" on the electronic export declarations.

5. *Alterations to the goods under this regulation include:* Goods not included in the Manifest, goods losing labels and hence cannot be identified or verified, goods with broken packages, etc.

6. *The operators shall only permit the exported, imported or transited goods to enter the airport warehouses upon submission of cargo status information and confirmation of goods being qualified for entry into and exit from the customs controlled area from the customs authorities.*

Part II

AT SEAPORTS

Section 1.

Customs control shall be applied over the goods brought into, stored, and transported to the ports/warehouses/depots

1. Control of imported goods transported in containers (hereinafter referred to as container cargoes) or bulk cargoes brought into, stored, and transported to the ports/warehouses/depots,

a) Before loading and unloading from the vehicles:

a. 1) Responsibilities of customs authorities: Based on the information of the seaway dossier declared on the national single window system, customs authorities shall send the list of goods to be loaded and unloaded at the port and the list of containers subject to scanning (if any) following Form 1 (for containerized cargo) or Form 2 (for bulk cargo) in Appendix 1 to this Decision to the system of the port operators at least 12 hours before the expected docking time. In particular, the list of containers subject to scanning (if any) must be provided at least 04 hours before the expected docking time.

a. 2) Responsibilities of the port/warehouse/depot operators:

a. 2.1) Receiving information on the list of goods to be loaded and unloaded at the port and the list of containers to be scanned (if any) from the e-customs data processing system;

a. 2.2) Notifying the expected loading location and send to the e-customs data processing system;

b) In the course of loading and unloading goods into the ports

b. 1) Responsibilities of the port operators:

b. 1.1) Checking the condition of packaging; comparing the status of the loaded/unloaded goods with the original list in terms of the container number, seal number of the carrier on the containers or the quantity, weight and volume of bulk cargoes (depending on specific delivery terms and conditions).

In cases where the packages containing goods are different from the original state or upon detection of any alterations/violations to the goods, the issue shall be resolved as follows:

b. 1.1.1) Update alterations following Form 6 (for containerized cargoes) or Form 7 (for bulk cargoes) in Appendix 2 to this Decision and send it to the e-customs data processing system;

b. 1.1.2) Immediately notify the Customs Sub-department where the cargo is kept of

b. 1.1.3) Sign the minutes between the involved parties (if any);

b. 1.1.4) Receive additional information from the e-customs data processing system on the cargoes not included in the expected list but actually unloaded at the port.

b. 1.2) Immediately after completing the loading and unloading of goods at ports, update information on loading/unloading or any alterations to the goods (if applicable) following Form 2, Form3 or Form 4, Form 5 in Appendix 2 to this Decision and send to the e-customs data processing system;

b. 1.3) For containers to be scanned at the request of the customs authorities:

b. 1.3.1) If the scanning location is in the port area, transport the containers to the scanning location and return them to the specified storage area upon completion;

b. 1.3.2) If the scanning location is outside the port area, release the containers for the customs authorities to seal and sign the the hand-over minutes; transport the containers to the scanning location, update information on the exit of containers and send it to the e-customs data processing system. Complete the scanning, return the containers to the specified storage area, update information on the return of the containers and send to the e-customs data processing system.

b. 2) Responsibilities of customs authorities:

b. 2.1) Based on information received from the declarants, other information (if any), the Director of Customs Sub-department shall determine control measures to be applied to cargoes and vehicles in the course of loading and unloading goods at the ports;

b. 2.2) In case the goods are not in the original state (e.g. the carrier's seal is lost or broken, the container's shell is broken or torn out), or in the event of any mismatch (e.g. extra goods or goods not included in the scheduled loading and unloading list) or sign of violations notified by the port operators, the customs officer in charge is responsible for:

b. 2.2.1) Inspecting and verifying the intactness of the packaging and apply required customs control measures;

b. 2.2.2) Making and signing minutes between the involved parties, each party shall keep 01 copy. Perform required inspection and handling measures upon detection of violation signals;

b. 2.2.3) For shipments not included in the tentative loading and unloading list but actually loaded or unload at the port, the declarants shall be requested to make additional declaration on the national single window system and subject to administrative sanctions (if applicable). Based on additional declaration, providing additional information on the consignments to the system of the port operators;

b. 2.3) Receiving information on the arrival of cargoes or any alterations thereof (if applicable) and approving cancellation of arrived cargoes (if applicable);

b. 2.4) For containers to be scanned at locations outside the port area: Sealing the containers, making and signing the hand-over minutes, giving 01 copy to the carrier, monitoring, reporting and handling violations (if any); updating containers qualified to pass the customs controlled area on the system of the port operators.

c) In the course of storing goods at the port, in the event of goods inspection prior to customs declaration, sampling or change of packaging (hereinafter referred to as

c. 1.1) In case of any alterations to the packaging (pack or unpack at ports due to tear/rupture/damage, change of container's shells or change of packages): Submit a request for changing the packaging following Form 7 in Appendix 3 attached to this Decision to the Customs Sub-department where the goods are stored;

c. 1.2) After being informed by the customs authorities of their approval, notify the port operator for collaboration;

c. 1.3) Sign the minutes after completing pre-declaration inspection of the goods, taking samples (if any) or changing packaging as per regulations.

c. 2) Responsibilities of the port operators:

Co-ordinate in witnessing the changes at the request of customs authorities or customs declarants, sign the observation minutes and make changes as follows:

c. 2.1) Changes to the state of container cargoes:

c. 2.1.1) The whole consignments are still kept in the containers: Update the seal number of the carrier or customs authorities (if any) following Form 12 in Appendix 2 attached to this Decision and send it to the e-customs data processing system;

c. 2.1.2) Toàn bộ lô hàng được chuyển sang 2.1.2) The whole shipments are transferred to another containers: Update the status of the unloaded containers into empty containers status and update the number of the containers containing goods, seal number of carriers or customs authorities (if any) following Forms 8 and 11 in Appendix 2 attached to this Decision and send to the e-customs data processing system;

c. 2.1.3) The whole consignments shall be unloaded from the containers and kept at the ports/warehouses/yards in bulk form: After completing the unpacking, update the status of the unloaded containers into empty containers and update the number of the goods unloaded into bulk cargo following Forms 8 and 3 in Appendix 2 attached to this Decision and send to the e-customs data processing system.

c. 2.1.4) Part of consignments are unloaded from the containers to be loaded in another container or left at the port in the bulk form: Goods remained in the same containers shall follow the provisions at Point c.2.1.1; goods loaded in new containers shall follow the provisions at Point: c.2.1.2 except for the part on updating the status of the unloaded containers; bulk cargoes shall follow the provisions at Point c.2.1.3 except for the part on updating the status of the unloaded containers.

c. 2.2) Changes to the state of bulk cargoes:

c. 2.2.1) The whole consignments are loaded into containers to be delivered to the customs controlled area: After completing the packing, update the status of the bulk cargoes loaded into new containers and update the status of the empty containers into loaded containers following Forms 10 and 11 in Appendix 2 attached to this Decision and send to the e-customs data processing system.

c. 2.2.2) Part of the consignment is loaded into containers while the other part is kept in the form of bulk cargoes and moved to the customs controlled area: After completing the packing, update the status of the bulk goods into loaded goods as prescribed at Point c.2.2.1, the bulk part shall be updated following Form 3 in Appendix 2 attached to this Decision and send to the e-customs data processing system.

c. 3) Responsibilities of customs authorities:

and decide to approve the request or not. In case of refusal, the reasons shall be clearly stated and notified to the customs declarants. In case of acceptance, the customs declarants shall be notified and a customs officer in charge shall be assigned to directly observe the process of packing, unpacking at warehouses/yards according to GDVC's guidelines;

c. 3.2. After the packing/unpacking is completed and customs seals are applied according to regulations (if any).

c. 3.3) Make and sign a minutes between the concerned parties, each party holding 01 copy after inspecting goods before customs declaration, sampling (if any) or changing packaging as per regulations;

c. 3.4) In case of changing packaging, which results in the change of the code of transportation mode on the customs declarations qualified to leave the customs controlled area, update the new code of transportation mode and new container number (if any) on the e-customs data processing system, print the list of goods qualified to pass the customs controlled area as requested by the customs declarant and send to the system of the port operators;

c. 3.5) Receive and update information on changes to the original state of goods from the system of the port operators (if any).

d) When goods are brought out of the port

d. 1) Responsibilities of customs authorities:

d. 1.1) Provide information on goods qualified to leave the customs controlled area following Form 4 (for containerized cargoes) or Form 5 (for bulk cargoes) in Appendix 1 attached to this Decision to the system of the port operators.

In case the goods are stopped from leaving the customs controlled area, immediately after the suspension decision is issued or the instruction to revise/cancel the qualified declarations, the customs sub-department where the decision is issued shall update information on the suspension/revision/cancellation on the e-customs data processing system following Form 6 or Form 7 in Appendix 1 to the system of the port operators;

d. 1.2) Receive information on the goods to be moved out of the customs controlled area from the system of the port operators;

d. 1.3) Guide the customs declarants to complete procedures for the goods not qualified to leave the customs controlled area as notified by the port operators (if any).

d. 1.4) Bulk cargoes whose weight is different from the declared weight on the customs declarations shall be subject to inspection when leaving the customs controlled area and the customs office shall decide whether to allow the difference in weight or not, specifically as follows:

d. 1.4.1. In cases where goods are subject to import permits or specialized inspection, guide the customs declarants to make additional declarations as per regulations;

d. 1.4.2. For the goods not listed under Point d. 1.4.1 of this Clause, the Director of the Customs Sub-Departments where the goods are stored shall base themselves on submitted dossier, actual situation and other information (if available) to make decision and update information on the goods qualified to leave the customs controlled area or request the customs declarants to make additional declarations as stipulated in Article 20 of Circular 38/2015/TT-BTC dated March 25, 2017.

and unloading, resulting in changes in the number of packages), the customs officer shall update the actual number on the e-customs data processing system to pass the goods through the customs controlled area.

d. 2) Responsibilities of the customs declarants: Provide information (number of customs declarations or goods management books) of the consignments qualified to leave the customs controlled area to the port operators;

d. 3) Responsibilities of the port operators:

Verify the information received from the e-customs data processing system with the actual goods brought out of the port in terms of container number, seal number of the carrier or customs authorities (if any) attached to the container; number of packages, weights or volumes for bulk cargo (depending on the delivery terms and conditions), specifically as follows:

d. 3.1) Allow goods to be moved out of the customs controlled area if information matches;

d. 3.2) Prevent the goods from leaving the customs controlled area if verification shows information mismatches or if qualification confirmation is not received or if there is a suspension decision, while notifying the declarants to complete all procedures required as per regulations;

d. 3.3) Immediately after the goods are removed from the customs controlled area, update information following Form 9 (for containerized cargoes) or Form 10 (for bulk cargoes) in Appendix 2 attached to this Decision and send to the e-customs data processing system.

2. Supervision of imported goods in the liquid form pumped directly from the transportation vehicles into storage

a) Before pumping from the vehicles into storage:

a. 1) Responsibilities of the customs declarants:

a. 1.1) Register customs declarations according to regulations;

a. 1.2) Present a quantity surveyor certificate by the assessment trader or the designated conformity assessment organization; a sampling minutes certified by the trader with the State quality inspection agency (for imported goods subject to state quality inspection), except for cases where the declarants have already sent these documents through the e-customs data processing system.

a. 2) Responsibilities of customs authorities:

Check the conditions for pumping goods transport vehicles into storage as prescribed at Point a.1 of this Clause, specifically as follows:

a. 2.1) If all conditions are met, the goods shall be pumped into storage (including both warehouses inside and outside the ports); the customs officer shall update information on such qualification following Form 6 in Appendix 3 attached to this decision to the system of the port operators;

a. 2.2) If not all conditions are met, guide the declarants to follow Point a.1 of this Clause.

a. 3) Responsibilities of the port operators:

customs data processing system;

b. 3.2) Notifying the expected pumping location and send to the e-customs data processing system

b) Supervise the process of pumping goods into the storage and storing goods at the warehouse

c. 1) Responsibilities of the port operators:

b. 1.1) Update the quantity pumped into the storage following Form 3 in Appendix 2 attached to this Decision and send it to the e-customs data processing system;

b. 1.2) Sign and receive certification minutes immediately after completion of pumping work (if any);

b. 1.3) Take legal responsibilities for preserving the status quo of goods until confirmation of the goods' being qualified to leave the customs controlled area is received (for customs clearance and release of goods) from the e-customs data processing system. e-customs.

b. 2) Responsibilities of the customs authorities:

b. 2.1) Based on information received from the declarants and other information (if available), the Director of Customs Sub-department shall determine control measures to be applied to cargoes and vehicles in the course of pumping either via camera or direct observation;

b. 2.2) Make and sign the minutes with the storage operators to preserve the status quo of goods after completion of pumping work (if any).

b. 2.3) Receive information on goods pumped into the storage from the system of the port operators.

c) Supervise the process of pumping goods out of the customs controlled area

c. 1) Responsibilities of the customs declarants: Provide information on customs declarations of the consignments qualified (for customs clearance or clearance of goods) to leave the customs controlled area to the port operators.

c. 2) Responsibilities of customs authorities:

c. 2.1) Provide information on goods qualified to leave the customs controlled area following Form Form 5 in Appendix 1 attached to this Decision to the system of the port operators.

c. 2.2) Receive information on goods pumped out of the storage from the system of the port operators.

c. 3) Responsibilities of the port operators:

c. 3.1) Receive information on goods qualified to leave the customs controlled area;

c. 3.2) Immediately after the pumping is finished, update information on the goods qualified to leave the customs controlled area following Form 10 in Appendix 2 and send it to the e-customs data processing system.

3. Supervision of the container cargoes admitted, stored and removed from CFS warehouses

a.1.1) For goods with multiple bills of lading loaded into the same containers but belonging to different consignors, the customs declarants are responsible for bringing the containers into the CFS warehouses or port yard for splitting. In case of splitting goods sharing the same container in the port yard, the customs declarants shall comply with Point c. 1 Clause 1, Section 1, Part II of this Regulation;

a.1.2) Where CFS warehouse is located inside a port: Preserve the status quo of the container during transport of the goods to the CFS warehouse;

a.1.3) Where CFS warehouse is located outside a port: Completing customs procedures for cargoes according to Clause 1, Article 51 of Circular No. 38/2015/TT-BTC dated March 25, 2015.

a.2) Responsibilities of enterprises operating bulk cargo storing locations (hereinafter referred to as CFS warehouse operators):

a.2.1) Where CFS warehouse is located inside a port: notify the list of containers to be put into CFS warehouses for splitting (specify the B/L number/date, number of container, seal number of the carrier (if any)) to the Customs Sub-Department where the CFS warehouses are located via the e-customs data processing system.

a.2.2) Where CFS warehouse is located outside a port: If the CFS operators are concurrently the customs declarants, Point a. 1.3, Clause 3 of this Section shall apply.

a. 3) Responsibilities of customs authorities:

a.3.1) Where CFS warehouse is located inside a port: Based on the information of the seaway dossier declared on the national single-window system, the list of containers to be put into CFS warehouses for splitting and other information (if available), the Directors of the Customs Sub-Departments where the goods are kept shall determine supervision measures and forms over loading, unloading and transportation of containers from the port yard to the CFS warehouses;

a.3.2) Where CFS warehouse is located outside a port: Carry out customs procedures for consignments specified in Clause 1, Article 51 of Circular No. 38/2015/TT-BTC dated March 25, 2015.

b) When putting the containers into CFS warehouse

b. 1) Responsibilities of CFS warehouse operators: Update information on the containers put into CFS warehouses following Form 2 in Appendix 2 attached to this Decision and send it to the e-customs data processing system;

b. 2) Responsibilities of customs authorities:

b. 2.1) Where CFS warehouse is located inside a port: The supervising officer is assigned to verify information on the list of containers expected to be put into the CFS warehouse against actual containers brought into the warehouse in terms of container number and seal number of the carrier before allowing the containers to be put into the CFS warehouse;

b. 2.2) Where CFS warehouse is located outside a port: Carry out customs procedures for consignments specified in Clause 1, Article 51 of Circular No. 38/2015/TT-BTC dated March 25, 2015;

c. 2.3) Receive information on containers put into the CFS warehouse from the

c. l) When handling containers in CFS warehouses:

c. 1.1) Responsibilities of CFS warehouse operators:

c. 1.1.1) After completing the unpacking, update the status of the unloaded containers into empty containers and update the number of the goods unloaded into bulk cargo following Forms 8 and 3 in Appendix 2 attached to this Decision and send to the e-customs data processing system;

c. 1.1.2. If, after the goods are unloaded, if the packaging show signs of alteration or violation, immediately notify the customs sub-departments where the goods are stored and support with the handling process as per regulations.

c. 1.1.3) Sign the minutes between the involved parties (if any);

c. 1.2) Responsibilities of customs authorities:

c. 1.2.1) Based on information received from the declarants and other information (if available), the Director of Customs Sub-department shall determine supervision measures over the goods to be splitted at CFS warehouses;

c. 1.2.2. Where the goods show signs of alteration or violation as notified by the CFS warehouse operators, the supervising officer shall be assigned to inspect and determine the intactness of the packaging;

c.1.2.3) Make and sign minutes (if any) between the involved parties, each party shall keep 01 copy;

c. 1.2.4) Receive information on the arrival of cargoes or any alterations thereof (if applicable) and approve cancellation of arrived cargoes (if applicable);

c.2) During storage of goods at CFS warehouses:

c.2.1) Responsibilities of CFS warehouse operators: Preserve the status quo of the goods and seals (if any); sign for the sealing of the CFS warehouse with the customs authorities;

c.2.2) Responsibilities of customs authorities: On a daily basis, after completing all activities in CFS warehouse, seal CFS warehouses and sign for certification with CFS operators.

d) When removing goods from CFS warehouses the customs declarants, CFS operators and customs authorities shall comply with Point d, Clause 1, Section 1, Part II of this Regulation.

4. Supervision of containers admitted, stored and moved out to the centralized inspection station at border-gates

Goods are only put into the centralized inspection station to solve the congestion and overload issues in the handling of goods at the port based on the port operators' request and GDVC's guiding documents.

a) Before moving the goods into the centralized inspection station: The declarants and customs authorities shall carry out customs procedures for consignments specified in Article 51 of Circular No. 38/2015/TT-BTC dated March 25, 2015.

b) When putting the containers in the centralized inspection station

b.1) Responsibilities of the centralized inspection station operators: Update

b. 2) Responsibilities of customs authorities:

b. 2.1.) Carry out customs procedures for consignments specified in Clause 1, Article 51 of Circular No. 38/2015/TT-BTC dated March 25, 2015.

b. 2.2) Receive information on containers put into the centralized inspection station from the system of the station operators.

c) During the storage of goods at the station, if there is any change to the status quo of the goods (inspect goods prior to customs declaration, sampling or changing the status of container cargoes at the station): the customs declarants, station operators and customs authorities shall comply with Point c, Clause 1, Section 1, Part II of this Regulation;

d) When removing goods from the stations the customs declarants, station operators and customs authorities shall comply with Point d, Clause 1, Section 1, Part II of this Regulation;

5. *Supervision of imported goods admitted for storage and moved out to Inland Container Depot (ICD) for customs procedures*

a) Before putting goods into ICDs: The declarants and customs authorities shall carry out customs procedures for consignments specified in Clause 1 or Clause 2, Article 51 of Circular No. 38/2015/TT-BTC dated March 25, 2015.

b) When putting goods into ICDs:

b. l) Responsibilities of ICD operators: Update information on containers admitted ICDs following Form 2 (for containerized cargoes) or Form 3 (for bulk cargoes) in Appendix 2 to this Decision and send it to the e-customs data processing system;

b. 2) Responsibilities of customs authorities:

b. 2.1.) Carry out customs procedures for consignments specified in Clause 1 or Clause 2, Article 51 of Circular No. 38/2015/TT-BTC dated March 25, 2015;

b. 2.2) Receive information on goods admitted ICDs from the system of the ICD operators.

c) In the course of storing goods at ICDs, in the event of goods inspection prior to customs declaration, sampling or change of packaging: Customs declarants, ICD operators and customs authorities shall comply with Point c, Clause 1, Section 1, Part II of this Regulation;

d) When removing goods from the ICDs: Customs declarants, ICD operators and customs authorities shall comply with Point d, Clause 1, Section 1, Part II of this Regulation;

Section 2.

Customs control on exported goods moved into, stored at in and moved out of port, warehouse, depot areas

1. *Customs control on exported goods moved into, stored at, and moved out of CFS*

a. 1.1) Regarding exported goods to be loaded in the same container and have different consignors: The declarant holds responsibilities in moving the exported goods thereof into CFS or designated container yard to be loaded. In case of goods loaded into one Container on the container yard, the declarant shall proceed as per Part II Section 1 Clause1 Point c.1 of this Regulation.

b. 1.2) Fill out customs declaration form with sufficient information (unique consignment reference, date of declaration, name of declarant) of the exported goods moved into CFS as required by the Customs Sub-Department who is in charge of the CFS thereof;

a. 2) Responsibilities of the service provider for consolidation service (hereinafter referred to as CFS operators):

a. 2.1) Update information of Empty Containers moved into CFS for consolidation of exported goods and send it to the e-customs data processing system;

a. 2.3) Update information of goods entering CFS or any amended or cancellation information (if any) using Form 3, Form 4 or Form 5 in Annex 2 of this Regulation and send it to the e-customs data processing system;

a. 3) Responsibilities of customs authorities:

a. 3.1) The designated customs officer shall review and compare the content on the CFS-entering declaration form with the information on the e-customs data processing system to give permit for the exported goods to enter CFS for consolidation as per Regulation;

a. 3.2) Receive information of Emply Containers and exported goods entering CFS, amended and cancellation information (if any) from CFS operator's system and approve cancellation of goods (if any);

a. 3.3) Supervise exported goods entering CFS for consolidation as per Regulation.

b) During the stay and consolidation of goods in CFS

b. 1) Responsibilities of CFS warehouse operators:

b. 1.1) Maintain the original state and form of the goods; confirm the seal of CFS to customs authority by signature;

b. 1.2) Upon completion of the consolidation into container, update information of containerized bulk cargoes qualified to enter the customs controlled areas, and update the container state from Emply to Loaded following Form 10, Form 11 in Annex 2 of this Regulation and send it to the e-customs data processing system.

b. 2) Responsibilities of customs authorities:

b. 2.1) Receive information of bulk cargoes passing the customs checkpoint and update of container state (from Empty to Loaded) from CFS operator's system;

b. 2.2) On a daily basis, after completing all activities in CFS warehouse, seal the CFS and confirm the CFS daily seal with CFS's operators;

c) During the transport of container from CFS to export checkpoints:

c. 1) Responsibilities of CFS warehouse operators:

c. 1.3) Update information of Containers moved out of CFS send it to the e-customs data processing system;

c. 2) Responsibilities of customs authorities:

c. 2.1) Receive information of Containers moved out of CFS from CFS operator's system;

c. 2.2) Proceed customs procedures on transported goods as per Art.51 Clause1 of the Circular 38/2015/TT-BTC dated March 25, 2015 by Ministry of Finance;

2. Supervise the exported goods moved into, stored at and moved out of the centralized inspection station (hereinafter referred to as station for short)

a) Upon moving exported goods into a station: The declarant, the station operator (hereinafter referred to as station operator) and customs authority proceed procedures as per Clause4 Point a of this Section;

b) During the storage of goods in a station: The declarant, the station operator and customs authority proceed procedures as per Clause4 Point b of this Section;

c) During the transport of container out of station to export checkpoints:

c. 1) Responsibilities of station operator:

c. 1.1) Proceed customs procedures on transported goods as per Art. 51 Clause1 or Clause2 of the Circular 38/2015/TT-BTC dated March 25, 2015 by Ministry of Finance;

c. 1.2) Update information of goods qualified to enter the customs controlled areas and send it to the the e-customs data processing system, transport the goods thereof to export checkpoint to be exported.

When any differences detected, the goods' original state and form not maintained or signs of law infringement found, do not allow the goods thereof to be moved out of the station and immediately inform customs authority as per Regulation;

c. 2) Responsibilities of customs authorities:

c. 2.1) Provide information of goods qualified to enter the customs controlled areas following Form 4 (for containerized goods) or Form 5 (for bulk cargoes) in Annex 1 of this Regulation and send it to the port operator's system.

c. 2.2) When any differences detected, the goods' original state and form not maintained or signs of law infringement found, immediately request the station operator for co-inspection and clarification as per Regulation;

3. Customs control on exported goods moved into, stored at, moved out of a customs clearance site located at an Inland Container Depot (hereinafter referred to as ICD)

a) When taking goods into the ICD: Customs declarants, customs clearance site operator at ICD (hereinafter referred to as ICD operator) and customs authorities shall comply with Clause 4 Point a of this section;

b) When goods are kept at the ICD: Customs declarants, ICD operators and customs authorities shall comply with Clause 4 Point b of this section;

c. When taking goods out of the ICD to the exit checkpoint.

c. 1) Responsibilities of ICD operator;

51 Clause 1 or Clause 2 of the Circular No.38/2015/TT-BTC dated March 25, 2015 of the Ministry of Finance;

c. 1.2) Update information of goods qualified to enter the customs controlled areas and send it to the the e-customs data processing system, transport the goods thereof to export checkpoint to be exported.

When any differences detected, the goods' original state and form not maintained or signs of law infringement found, do not allow the goods thereof to be moved out of the ICD and immediately inform customs authority as per Regulation;

c. 2) Responsibilities of customs authorities:

c. 2.1) Provide information on goods qualified to leave the customs controlled area following Form 4 (for containerized cargoes) or Form 5 (for bulk cargoes) in Appendix 1 attached to this Decision to the system of the port operators.

c. When any differences detected, the goods' original state and form not maintained or signs of law infringement found, immediately request the ICD operator for co-inspection and clarification as per Regulation;

3. Supervision of containerized or break bulk goods moved into, stored at, moved out of the seaport areas

a) When taking goods into the seaport area

a. 1) Responsibilities of customs declarants: Provide the warehouse/depot/port operator (hereinafter referred to as port operator) with declaration reference number or UCR (Unique Consignment Reference) of the consignment brought into the port for exportation;

a. 2) Responsibilities of the port operators:

a. 2.1) Receive the declaration number or UCR of the consignment brought into the port for exportation from the declarant; receive the list of container to be scanned (if any) from the e-customs data processing system;

a. 2.2) Update information of goods brought into the port, including amended and cancellation information (if any) according to Form 2 (for containerized goods) or Form 3 (for break bulk goods) and Form 4 or Form 5 (in any) in Annex 2 issued with this Regulation and send to the e-customs data processing system.

a. 3) Responsibilities of customs authorities:

a.3.1) Receive information of goods brought into the port, including amended and cancellation information (if any) from the system of the port operator and approve cancellation request of goods brought into the port (if any);

a.3.2) Update the list of container to be scanned (if any) and send to the port operator's system.

b) When goods are kept at the seaport area:

b. 1) When there are changes of the original conditions of goods (due to sampling or changes of goods packing); Customs declarants, port operators and customs authorities shall proceed according to Part II Section 1 Clause 1 Point c of this Regulation;

b. 2) In case of scanning containers in the port area:

b. 2.2) Responsibilities of the port operators: Move containers to the scanning area and back to the goods storage area for export after the scanning in the absence of customs declarants;

b. 3) In case of scanning containers outside the port area:

b. 3.1) Responsibilities of the customs declarants: Submit dossiers, containers to customs officers for sealing, signing the Hand-over record, transport containers to scanning area as prescribed; after the scanning and signing of the Hand-over record, transport containers to the goods storage area at the port as prescribed;

b. 3.2) Responsibilities of the port operators: Receive information of eligible goods to be taken out of the customs controlled area for scanning; update information about goods taken out of the customs controlled area.

In absence of custom declarants, present containers to customs authorities for sealing, signing the Hand-over record; transport containers to the scanning area, update information about containers taken out of the port and send it to the e-customs data processing system; after the scanning, transport containers to the goods storage area at the port as prescribed, update information about containers taken to the port and send it to the e-customs data processing system.

c.3.3) Responsibilities of customs authorities: Seal containers; make and sign a Hand-over record; send information of eligible containers to be taken out of the customs controlled area (to the scanning area) to the e-customs data processing system; give 01 Hand-over record to the carrier, confirm, seek feedback and handle violations (if any);

c) When goods are taken out of the port for loading.

d. 1) Responsibilities of the customs declarants: Update information of eligible goods to be taken out of the customs controlled area (declaration number or UCR or documents according to Form No.29/DSCT/GSQL for containers or Form 30/DSHH/GSQL for other goods in Annex V under the Circular No.38/2015/TT-BTC dated 03/25/2017 by the Ministry of Finance) to the port operator.

c.2) Responsibilities of customs authorities:

c. 2.1) Update information of eligible goods to be taken out of the customs controlled area as prescribed in Form 4 (containers or Form 5 (break bulk goods) in Annex 1 issued with this Regulation to the port operator's system.

In case of temporary suspension of goods through the customs controlled area, the Customs Sub-department that issues the suspension shall update information about temporarily suspending goods through the customs controlled area on the e-customs data processing system and send it to the port operator's system .

c. 2.2) Receive information on the goods to be moved out of the customs controlled area from the system of the port operators;

c. 2.3) In case of any differences between the information received from the customs declarant and the information on the e-customs data processing system as reported by the port operator (including cases of repeated containers number), customs authorities shall perform information verification and collaborate with the Customs Sub-department where the declaration is made (if applicable) to handle the case according to Regulation;

c. 2.4) In case the weight of break bulk goods differs from the weight presented on

through the supervision or request the custom declarant submit additional declaration as prescribed in Article 20 under the Circular No.38/2015/TT-BTC dated 03/25/2017 by the Ministry of Finance.

c. 3) Responsibilities of the port operator:

c. 3.1) Receive information from customs declarant and compare information about eligible goods to be taken out of the customs controlled area (declaration number or UCR or documents according to Form No.29/DSCT/GSQL for containers or Form 30/DSHH/GSQL for other goods in Annex Y under the Circular No.38/2015/TT-BTC dated 03/25/2017 by the Ministry of Finance) and proceed as follow:

c. 3.1.1) Allow the transport of goods out of the customs controlled area if the compared result is proper (including cases of break bulk and bulk goods whose actual weight for export is of a smaller amount than the weight shown in the information received from the e-customs data processing system.)

c. 3.1.2) Do not allow the transport of goods out of the customs controlled area if the compared result is improper or information of eligible goods to be taken out of the customs controlled area is yet to be received or upon receipt of suspension of goods through the customs controlled area or in case there are multiple declarations for the same containers that are eligible to be taken out of the customs controlled area but the customs declarant do not fully submit all declarations; at the same time notify the customs declarant to contact the Customs Sub-department where the goods are kept for further proceeding in accordance to the Regulation.

c. 3.2) Within 02 hours (for container vessels) or 01 hour (for break bulk vessels) after completely loading goods onto vessels, update information about goods taken out of the customs controlled area as prescribed in Form 9 or Form 10 in Annex 2 issued with this Regulation and send it to the e-customs data processing system.

4. Customs control of exported goods that are gases, liquids

a) Before exported goods are pumped from storage tanks onto vessels

a.1) Responsibilities of customs declarants: Registration of customs declarations as per Regulation;

a.2) Responsibilities of warehouse/depot/port operators:

a.2.1) Update information about the location of storage tanks for pumping and send it to the e-customs data processing system;

a.2.2) Update information about the storage tanks that have satisfied conditions for goods pumping and send it to the e-customs data processing system.

a.3) Responsibilities of the Customs Sub-department where goods are kept:

a.3.1) Receive information about the location of storage tanks for goods pumping.

a.3.2) The Head of the Customs Sub-department where goods are kept decides the measure and form of supervision, and assign customs officers to supervision goods pumping;

a. 3.3) Customs officers examine goods pumping conditions as prescribed and guide declarants to meet all the requirements; update information about the storage tanks that have satisfied conditions for goods pumping on the warehouse/depot/port operator's

b. 1) Responsibilities of warehouse/depot/port operators:

b. 1.1) Update information about the amount of goods that have been pumped to vessels and send it to the e-customs data processing system;

b. 1.2) Sign a hand-over form at the customs authorities (if any).

b. 2) Responsibilities of the Customs Sub-department where goods are kept:

b. 2.1) Customs officers supervise when goods being pumped to vessels as prescribed.

b. 2.2) Seal goods containers after pumping (if any), make a pumping completion record (if any);

b. 2.3) Receive information about goods passing through the customs controlled area from warehouse/depot/port operators' system.

In case the actual amount of goods being pumped to vehicles differs from the declared amount, warehouse/depot/port operators shall stop vessels from leaving the port and conduct further verification and clarification.

Section 3.

Customs control in other cases

1. Supervising transshipped containerized goods moved into, stored at and moved out of seaports

a) Transshipment hubs are locations where goods are directly transshipped from and to overseas.

a. 1) Responsibilities of the transshipment operator: Provide the container manifest to the port operator and customs authority according to Form No. 21/BKTrC/GSQL Annex V Circular 38/2015/TT-BTC dated March 25, 2015 by the Ministry of Finance.

a. 2) Responsibilities of the port operators: Comply with Part II Section 1 Clause 1 Points a.2, b.1, c.2, d.3 of this Regulation;

a. 3) Responsibilities of the customs authority: Comply with of Clause 1 Section 1 Part II Section 1 Clause 1 Points a.1, b.2, c.3, d.1 of this Regulation.

b) b) Transshipped goods transported among terminals in the same seaport or among transshipment hubs:

b. 1) Responsibilities of the transshipment operator: Provide relevant information (No. of container, No. of transportation declaration) to the port operator; present goods subject to customs sealing (if any) to the customs authority.

b. 2) Responsibilities of the port operators: Comply with Part II Section 1 Clause 1 Points a.2, b.1, c.2, d.3 of this Regulation;

b. 3) Responsibilities of customs authorities:

b. 3.1) Compare information (No. of container, No. of seal of the transport operator) declared on the container manifest with the declaration on the national single-window communication system before exit. If the information is matched, the customs officer shall sign, and stamp on the Notice of approval of transportation declaration, print 02 copies and

If the information is mismatched, the customs officer shall base on the dossiers, the actual conditions and other information (if any), and require the port and transshipment operators to undertake verification and handle the violations as per Regulation (if any).

b. 3.2) Update information of eligible goods to pass through the customs controlled area onto the port operator's system;

b. 3.3) Keep track of the consignment. In case of overdue transport deadlines but no feedback from the Customs Sub-department where the goods are transported to, the Customs Sub-department where the goods are dispatched from shall undertake the verification and appropriate handling measures.

2. Customs control on transited goods moved into, stored at and moved out of seaports

Proceed customs procedures for cargoes as per Article 51, Circular 38/2015/TT-BTC dated March 25, 2015 and supervise the cargoes in the same formalities of cargoes under customs control.

3. Customs control on cleared exported goods brought into the customs controlled area at the checkpoint (in whole or in part) but the concerned goods' exit checkpoint or port of loading has changed.

a) Responsibilities of the declarant:

a. 1) Submit documents requesting changes of a new exit checkpoint or port of loading and clearly specify the number of customs declaration, name of the new site of loading, number of container, number of seal of carrier, number of customs seal (if any), name of the ship, number of expected voyages (if any) to the Customs Sub-department where goods are kept;

a. 2) Provide information on eligible goods to pass through the customs controlled area (number of customs declaration or identification number of goods or documents in Form No. 29/DSCT/GSQL applicable to containerized goods or Form No. 30/DSHH/GSQL applicable to other goods Annex V Circular 38/2015/TT-BTC dated March 25, 2017 by the Ministry of Finance) to the port operator;

a. 3) Present goods for the custom officer to inspect their state and sign a Hand-over document; maintain the original state when transporting goods to a new exit checkpoint or port of loading.

a. 4) Declare additional information according to Article 20 Circular 38/2015/TT-BTC dated March 25, 2017 on combined transportation declaration or as guided by the Ministry of Finance and the General Directorate of Customs on independent transportation declaration. If the carrier makes a request for change of the exit checkpoint or port of loading, the declarant shall be notified to declare additional information as prescribed.

If the consignment belongs to the independent transportation declaration verified by BIA on the System, the declarant shall make a new independent transportation declaration according to Article 51 Clause 1 Point c under the Circular 38/2015/TT-BTC dated March 25, 2017 at the Customs Sub-department where goods are kept to transport the goods to the new exit checkpoint or port of loading.

b) Responsibilities of the Customs Sub-department where goods are kept

b. 1) Examine the state of goods and transfer the information on the customs

b. 2) Provide information on eligible goods to pass through the customs controlled area to the port operator's system;

b. 3) Hand over the goods to the customs authority of new destination as follows: Make and confirm (sign and stamp) the hand-over record regarding the state of goods, customs seals, give 01 copy to the declarant, keep track of the feedback and handle violations (if any) as per Article 51 Clause 1 Point a.4 under the Circular 38/2015/TT-BTC dated March 25, 2015 in case the declarant has made independent transportation declaration.

c) Responsibilities of the Customs Sub-department where goods are kept

Inspect and compare actual goods with information on eligible goods to pass through the customs controlled area from the e-customs data processing system or from the declarant regarding number of container, number of customs seal (if any) as follows:

c.1) If the information is matched, the goods shall be allowed to go through the customs controlled area. If the information is found mismatched, the declarant shall be asked to contact the customs authority to complete the customs procedures as prescribed.

c.2) Update information on goods moved out of the customs controlled area and upload it onto the e-customs data processing system (if the port operator has connection to the e-customs data processing system).

4. 4. Customs control for cleared and released exported goods but the carrier can only load a part of the concerned goods onto vessel , the remaining goods are loaded onto other vessel in the same exit checkpoint or port of loading.

a) Responsibilities of the declarant: Declare additional information as per Article 20 of the Circular 38/2015/TT-BTC dated March 25, 2017.

b) b) Responsibility of the port operator:

b. b.1) Notify the declarant of the additional information: The actual number of goods loaded onto vessel; name, the number of voyages, departure date of vessel which will be loaded with the remaining goods so that the declarant can declare additional information as prescribed;

b. 2) Declare additional information on the container entering the port for the containers still kept in the port: Name of vessel, the number of voyages, new departure date;

b. 3) Receive information from the customs declaration on the remaining containers eligible to pass through the customs controlled area. Load goods onto vessel and send information on eligible goods to pass through the customs controlled area to the e-customs data processing system after the loading

c) c) Responsibilities of the customs authorities: Provide information on eligible goods to pass through the customs controlled area according to Form No. 4 (for containerized goods) or Form No. 5 (bulk goods) Annex 1 issued with this Regulation to the port operator's system.

5. 5. 4. Customs control for cleared and released exported goods but the carrier can only load a part of the concerned goods onto vessel, the remaining goods are moved into a different exit checkpoint or port of loading.

a) Responsibilities of the declarant:

of the Circular 38/2015/TT-BTC dated March 25, 2017 and make new export declaration for remaining goods;

a. 2) Transport the remaining goods to the other exit checkpoint or the port of loading for export.

b) Responsibilities of the port operator:

b. 1) Notify the declarant to declare additional information according to the actual quantity of exported goods and make new declaration for the remaining goods to be transported to another exit checkpoint or the port of loading for export.

b. 2) After goods are loaded onto vessel, update information on actually exported goods qualified to enter the customs controlled area to the e-customs data processing system;

b. 3) Check information on eligible goods to pass through the customs controlled area;

b. 4) After goods are transported out of the port, update information on remaining eligible goods to pass through the customs controlled area to the e-customs data processing system.

c) Responsibilities of the Customs Sub-department where goods are kept:

c. 1) Cancel information confirming that export declaration has passed the customs controlled area on the System and update information on requirements for going through the customs control area for the remaining goods so that the port operator can allow them to be moved out of the port.

c. 2) If goods are subject to customs control in transportation. Based on the new export declaration and the completion of customs procedures (customs clearance, goods release), comply with the provision of Point 3 this Section.

d) Responsibilities of the customs authorities where the declaration is registered: Based on the declarant's written request, make amendments and supplements as prescribed (amend, reduce the actual quantity of exported goods and remove information on the list of containers not actually exported, proceed the procedure of new export declaration).

6. Customs control on exported goods which have been granted customs clearance or release and moved into the customs controlled area but requested to be returned by customs declarant

a) a) In case where customs declarant requests declaration cancellation:

a. 1) Responsibilities of customs declarants: Submit a written request to the Customs Sub-Department where the goods are kept and clearly state declaration information (name, enterprise tax identification number, declaration number, container number (if any), date of registration, Customs Sub-Department where the declaration is registered), and that all formalities for customs declaration cancellation have been fulfilled in accordance with Article 22 under the Circular No. 38/2015/ TT-BTC dated March 25, 2015 of the Ministry of Finance, and request for removal of the goods from customs controlled area;

a. 2) Responsibilities of customs authorities: On the basis of a written request for removal of goods from customs controlled area submitted by a customs declarant and

Department where the goods are kept awaiting export shall update the list of goods goods qualified to enter the customs controlled areas to a port, warehouse, depot operators' systems.

a. 3) Responsibilities of the port operator: Get updates on the list of goods eligible to pass through customs controlled area and send the information to e-customs data processing system as per Regulation.

b) In cases where customs declarant requests export of a part of the goods listed in customs declaration and return of the remainder:

b. 1) Responsibilities of customs declarants:

b. 1.1) Submit a written request to the Customs Sub-Department where the customs declaration was registered (clearly stating declaration number, container number, location of storage), asking to make a revision of the declaration with the following content: which part of the goods shall be exported (container number etc.)

b. 1.2) Submit a written request to the Customs Sub-Department where the goods are kept and clearly state declaration information (name, enterprise tax identification number, declaration number, container number (if any), date of registration, Customs Sub-Department where the declaration is registered), and that all formalities for declaration revision have been fulfilled, and request removal of non-exported goods from customs controlled area;

b. 2) Responsibilities of customs authorities:

b. b.2.1) Responsibilities of the Customs Sub-department where the customs declaration is registered: Approve the revised declaration at the declarant's request, send updates to the System.

b. 2.2) Responsibilities of the Customs Sub-department where goods are kept: On the basis of a customs declarant's written request for removal of goods from customs controlled area and the revised declaration either in electronic form or in printed form (for printed customs declarations) provided by the Customs Sub-Department where the declaration is registered, get updates on the goods qualified to enter the customs controlled areas to a system of port operators (which have been connected to the customs system)

c. 3) Responsibilities of port, warehouse, depot operators: Get updates on the list of goods eligible to move out of customs controlled area and send the information to e-customs data processing system as per Regulation;

7. *Customs control on goods moved out of customs controlled area without a registered customs declaration*

a) In cases of granted exemption from customs formalities: goods subject to garnishment by competent authorities (court, police etc.), goods used for urgent requirements, goods used for public security and national defense:

a. 1) Responsibilities of customs declarants: Produce a printed customs declaration or documents provided by competent authorities to customs officials for inspection and verification as per Regulation;

a. 2) Responsibilities of the Customs Sub-department where goods are kept: Based on related certificates issued by competent authorities, update information of the goods qualified to enter the customs controlled areas to a port operator's system;

and send the information to e-customs data processing system as per Regulation;

b) In cases where imported goods enter customs controlled area without a registered customs declaration but must be re-exported or returned to the consignor (possible reasons: goods sent by consignor are not in accordance with the contract, goods are not delivered to the address stated on the carrier's bill of lading, imported goods are refused by consignee etc.):

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b. 1) Responsibilities of customs declarants: Submit 01 written request for re-export or return to Customs Sub-Department at the border checkpoint where the goods are kept, specifying the problems (mistakes, losses) or reasons to refuse the goods. State clearly in the document the bill of lading number, expected time of export, border checkpoint etc.;

b. 2) Responsibilities of the Customs Sub-Department where the goods are kept:

b. 2.1) On the basis of a customs declarant's written request, the Customs Sub-Departments where the goods are kept shall inspect legal documents of that cargo. In cases where there are no signs of law infringement, get updates on the goods eligible to pass through customs controlled area to port operator's system (which has been connected to the customs system)

b. 2.2) When there are signs of infringement of the laws on customs, conduct inspection of the whole cargo, if the inspection results correspond to the contents on the bill of lading and no other queries, approve the request for re-export of the cargo. If the inspection results mismatch with the contents on the bill of lading, or if there is information confirming law infringement, take relevant measures as per regulations.

b. 3) Responsibilities of the port operators: Get updates on the list of goods eligible to move out of customs controlled area and send the information to e-customs data processing system as per Regulation;

8. Cargoes transshipped at moorings

a) Before transshipment:

a.1) Responsibilities of port operators to which the goods shall be transported (hereinafter referred to as port operators):

a.1.1) Submit a written request for transshipment (clearly stating ship's name, shipment tracking number, bill of lading number, weight of goods, expected date and time of transshipment) to the Customs Sub-Department managing transshipment area;

a.1.2) Get information about a list of goods expected to be unloaded in the port from e-customs data processing system.

a.2) Responsibilities of customs authorities:

a.2.1) On the basis of information provided by port operators and other information (if any), Head of the Customs Sub-Department managing transshipment area shall decide control measures and assign officers to supervise patrols and inspection in accordance with regulations;

a.2.2) Send a list of goods expected to be unloaded in the port to port operator's data processing system.

b) During transshipment

b. 1.1) In cases where goods show errors, damages or infringement of regulations, promptly notify the Customs Sub-Department managing transshipment area;

b. 1.2) Sign a Task Completion Record (if any).

b. 2) Responsibilities of the Customs authorities managing transshipment area:

b. 2.1) Get information about the goods with error, damages or infringement of regulations (if any) for appropriate responses, specifically:

b. 2.2) Examine and determine whether goods are still intact; write and sign a notification (if any) and assign port operators to keep goods intact. Clarify reasons of damages and take measures on infringement of regulations (if any), inform the Customs Sub-Department where the goods shall be transported to and pending formalities to be fulfilled as per Regulation.

c) c) After transshipment

c. 1) Responsibilities of the port operators: Get updates on newly arrived containers according to form No. 2 or form No. 3, Annex 2 of this Regulation and send the information to e-customs data processing system;

c.2) Responsibilities of customs authorities: Get information about newly arrived containers from port operators.

Part III

AT TAN SON NHAT INTERNATIONAL AIRPORT

Section 1

Customs supervision of imported goods admitted, stored, and emitted from air cargo warehouses

1. Before loading and unloading of imported goods into and from air cargo warehouses

a) Responsibilities of the customs authority:

a. 1) Prior to the landing time of an aircraft, based on declared information of the aircraft dossier, information on the list of goods to be loaded and unloaded (including weight and quantity), UCR numbers, and the list of goods subject to scanning (if any) according to the provisions in Appendix 4 to this Decision, is to be provided onto the system of air cargo warehouse businesses;

a. 2) Telephone number and contact point for receiving information from air cargo warehouse businesses are to be provided;

b) Responsibilities of air cargo warehouse businesses:

To receive information on the list of goods to be loaded and unloaded, UCR numbers and list of goods subject to scanning (if any) from the e-customs data processing system;

2. In the course of loading and unloading of imported goods into air cargo warehouses

a) Responsibilities of air cargo warehouse businesses:

a. l) Within one hour after the completion of loading and unloading, goods are to be placed into prescribed location in air cargo warehouses, reconciled with the list of goods to be loaded and unloaded provided by customs offices to update the information on goods admitted, correct and void (bill of lading) as prescribed in Appendix 5 issued together with this Decision and send to the e-customs data processing system;

In case of addition of information added to the bill of lading, immediately after receiving additional information from the airline, the businesses shall immediately update their system and send to the e -customs data processing system

a. 2) Where there is a variance in quantity and weight from the list of goods to be loaded and unloaded from the e-customs data processing system, information shall be provided to the customs office on where the goods are stored and place customs surveillance cameras for those shipments in the air cargo warehouses; correct other

In cases where the goods are not intact or the packaging is torn (causing weight deviations), customs authorities shall immediately be notified; such goods shall be kept separately in an area with customs surveillance camera and the businesses shall coordinate with the customs authorities to prepare, certify and sign the extraordinary minutes and assign an customs officer one copy; finish processing the information update and send to the e-customs data processing system;

For goods on the list subject to scanning by customs authorities, transport to the goods to inspection location of the customs authorities and back to the prescribed location after the scanning; place the goods into a separate storage area with a customs surveillance camera in case of signs of violations are detected.

b) Responsibilities of the customs authority:

b. l) Supervise the goods loading and unloading activities by the camera system, and if necessary, Directors of the Customs Branches shall decide to arrange officers to conduct direct monitoring;

b. 2) Receipt of goods information into the warehouses; corrective information, additional information, and voided information of goods admitted into the warehouses (if any), civil officers assigned to inspect and approve the void of information on cargo admitted into the air cargo warehouses (if any) on the e-customs data processing system;

b. 3) For shipments subject to scanning, if signs of violation are detected, the scanning officials shall seal the cargo and request the air cargo warehouses to put the goods into separate storage areas with monitoring camera; update scanning results on the e-customs data processing system, including cases where no violations are detected;

b. 4) For consignments with torn packaging (weight deviation), loss of labels, upon notifications of the air cargo warehouse businesses, assigned customs officer to coordinate the businesses prepare abnormal minutes report and keep 01 copy, inspect the goods through scanning; followed by sealing; If violation is detected, the goods shall be processed as prescribed at Point b.3, Clause 2, Section 1, Part III of this Regulation.

3. During storage in the air cargo warehouses

a) Abnormal incidents occur that change the original of goods such as tear, rupture, loss and reseal of labels

a. 1) Responsibilities of the air cargo warehouse businesses:

a. 1.1. To promptly notify the customs authorities of any change;

a. 1.2) Coordinate with the customs authorities to prepare, certify and sign an extraordinary minutes certifying the change of the original of the goods when there is an abnormality; the customs officer keeps 01 copy;

a. 1.3) Update information changes according to the provisions in Appendix 5 issued together with this Decision and send them to the e-customs data processing system.

a. 1.4. Upon the request of the customs authorities on the scanning of goods, proceed according to the provisions of Point a.1, Clause 2, Section 1, Part III of this Regulation;

a. 2) Responsibilities of the customs authorities:

a. 2.1) Direct monitoring officer shall confirm and sign the extraordinary minutes of

the Customs Branches for issuing decisions to request the air cargo warehouse businesses to bring the goods for scanning; comply with the provisions at Point b.3, Clause 2, Section 1, Part A of this Regulation;

b) Labeling in case of separating bill of lading

b. 1 / Responsibilities of the air cargo warehouse businesses

b. 1.1) Notify the customs authorities of the labeling of the bill of lading to be separated

b. 1.2) Labeling the bill of lading separately under the supervision of customs officer;

b. 1.3) Update the status of the shipment onto the system and send it to the e-customs data processing system;

b. 2) Responsibilities of the customs authorities

Supervision of the labeling of the consignment separated.

c) Preview the goods or take a sample of the goods prior to customs declaration

c. 1) Responsibilities of customs declarants:

c. 1.1.) Prepare a written request for goods preview or sampling and send to the customs authorities and air cargo warehouse businesses;

c. 1.2) Carry out preview or sample of goods under the supervision of the customs authorities;

c. 1.3) Sign and confirm in the minutes of certification and receive 01 copy;

c.2) Responsibilities of the air cargo warehouse businesses

c. 2.1) Approve the written request of businesses

c. 2.2) Supervise the preview and sampling of customs declarants;

c. 2.3) Sign and confirm in the minutes of certification and receive 01 copy;

c. 2.4) Update the goods change information (if any) into the system and send it to the e-customs data processing system.

c.3) Responsibilities of customs authorities

c. 3.1) Civil officers approve documents of the customs declarants;

c.3.2) Supervise the goods preview and sampling of customs declarants;

c.3.3) Sign and certify the request form of customs declarants and keep 01 copy;

4. When removing goods from the air cargo warehouses

a) Responsibilities of the declarant:

a. l) Where imported goods carry out customs procedures at airports:

a. 1.1) Supply information (customs declarations number of import or number on the UCR numbers) of the goods to the air cargo warehouse businesses;

a. 1.2) Present the goods to customs officers for inspection according to regulations;

a. 2.1) Provide information (an independent transport declaration / list of goods transported or number on the UCR numbers) of the consignment to the air cargo warehouse businesses;

a. 2.2. Present goods to customs offices for sealing with goods subject to customs sealing according to regulations;

a. 3) In case of emitting of goods from the warehouse based on official request of competent authorities: Provide information on the document number already certified by the customs authorities to the air cargo warehouse business;

b) Responsibilities of air cargo warehouse businesses:

b. 1) Check and reconcile the compatibility between the information received from the e-customs data processing system and the information supplied by the customs declarants with the actual goods;

b. 1.1) Allow the emission of goods from warehouses when the actual goods information is matched with the eligible goods through the customs inspection area;

b. 1.2) It is not permissible to emit goods from the air cargo warehouse without receiving information that the goods are eligible to be removed from customs supervising areas or in case where there is a temporarily suspension to emit goods from customs controlled area from the e-customs data processing system, customs declarants shall be notified to contact customs authorities in accordance with the regulations;

b.2) Update information on goods emitted from air cargo warehouses according to serial numbers of the UCR numbers according to the provisions in Appendix 5 attached to this Decision and send them to the e-customs data processing system;

c) Responsibilities of the customs authority:

c. 1) Provide information on goods eligible for emission from the customs controlled area and information on temporarily suspension to emit goods from customs controlled area as prescribed in Appendix 4 attached to this Decision to the system of the air cargo warehouse businesses;

c.2.) Carry out customs sealing of goods subject to sealing according to regulations;

c.3) In cases where information on the consignments is found to be in violation, the heads of the customs branches shall issue decisions to suspend the emission of goods from the customs controlled area as prescribed and send 01 copy to the air cargo warehouses businesses as well as to the system of the air cargo warehouse businesses; Conduct actual inspection of goods; update information on results of goods inspection into the e-customs data processing system;

c.4) Guide customs declarants in completing the procedures for consignments subject to suspension or unqualified decisions to go through the customs supervising area;

c.5) Receive and update information of goods emitted from air cargo warehouses from the system of air cargo warehouse businesses on the e-customs data processing system.

Section 2

Customs inspections carried out with im-ex goods admitted, stored and emitted from

a) Responsibilities of the declarant:

a. a) With respect to exported goods of which customs clearance has been completed;

a. 1.1) Supply information (customs declarations number of export or number on the export recording book) of the goods to the air cargo warehouse businesses;

a. 1.2) Present the goods subject to scanning to customs authorities for scanning;

In cases where sign of violations are detected through scanning, customs officers shall directly supervise the customs declarants to transport the goods to the prescribed areas of the customs authorities for handling;

a. 2) For cargoes subject to customs supervision:

a. 2.1) Supply information (customs declaration number/ independent transport declaration number/Hand-over documents and number on the export recording book) of the goods to the air cargo warehouse businesses;

a. 2.2) Present goods with customs seals for customs officers to inspect the seals;

a. 2.3) Present goods for inspection via a scanner (if subject to scanning);

a. 3) In case of admitting goods to the warehouse based on official request of competent authorities: Provide information on the document number already certified by the customs authorities to the air cargo warehouse business;

b) Responsibilities of the customs authority

b. 1. Provide information on goods eligible for admission to the customs controlled area as prescribed in Appendix 4 attached to this Decision; List of goods subject to scanning (if any); information on list of good subject to temporarily suspension to be admitted to customs controlled area (if any) to the system of the air cargo warehouse businesses;

b. 2) Carry out customs sealing of goods subject to sealing according to regulations;

b. 3) Where the information on the weight of goods on the e-customs data processing system has an abnormal difference with information on the measurement volume updated by the air cargo warehouse business, customs officers shall check the information.

b. 3.1) Where there is no signs of violation, customs declarants shall make additional declarations according to the provisions at Point b, Clause 1, Article 20 of Circular No. 38/2015/ TT-BTC of the Ministry of Finance;

b. 3.2. In case of signs of violations are detected, the directors of the Customs Branches shall issue a decision to suspend the delivery of goods through the customs controlled area according to regulations;

When detecting violations, customs officers shall report to directors of Customs Branches and directly supervise the customs declarants to transport the goods to the customs temporary warehouse to process according to regulations;

b. 4) In case of receiving information on consignments in violation, directors of Customs Branches shall issue decisions to temporarily suspend goods from being taken into customs controlled areas and send information to the air cargo warehouses;

of Customs Branches; Update information on the results of good scanning and send information on goods eligible to be placed in the customs controlled area for air cargo businesses;

b. 6) Guide customs declarants in completing procedures for consignments subject to suspension or unqualified decisions to go through the customs supervising area;

b. 7) Receive and update information of goods admitted to air cargo warehouses from the system of air cargo warehouse businesses on the e-customs data processing system.

c) Responsibilities of air cargo warehouse businesses:

c. 1) Receive information on goods eligible for admission to the customs controlled area; List of goods subject to scanning (if any); information on list of good subject to temporarily suspension to be admitted to customs controlled area (if any) according to regulations from the e-customs data processing system;

c.2) Check and reconcile the compatibility between the information received from the e-customs data processing system and the information supplied by the customs declarants with the actual goods.

c. 2.1) Allow the admission of goods from warehouses when the actual goods information is matched with the eligible goods through the customs inspection area;

c. 2.2) It is not permissible to admit goods to air cargo warehouses without receiving information that the goods are eligible to be brought into customs supervising areas or in case where there is a temporarily suspension to admit goods to customs controlled area from the e-customs data processing system, customs declarants shall be notified to contact customs authorities in accordance with the regulations;

In cases where there is an abnormality in the weight of goods and the number of packages, the goods shall not be allowed to be admit to an air cargo warehouse and the customs declarants shall be notified to contact the customs authorities for handling;

Goods subjected scanning shall undergo scanning as requested by the customs authorities, customs declarants shall be notified to contact the customs authorities to transport the goods to the scanning area; if no violation is detected, goods are to be transported into warehouse areas awaiting export;

c.3) Update information on goods admitted to customs controlled area according to serial numbers of the UCR numbers according to the provisions in Appendix 5 attached to this Decision and send them to the e-customs data processing system;

2. For export goods kept in air cargo warehouses

a) Responsibilities of the customs authority:

a. l) Supervise the goods stored in warehouses by the camera system, and if necessary, Directors of the Customs Branches shall decide to arrange officers to conduct direct monitoring;

a. 2) When there is a decision to search goods from competent authorities as prescribed by law: The customs authorities shall make enforcement according to regulations;

b) Responsibilities of air cargo warehouse businesses:

b. 2) Update into the system of air cargo businesses, send information on searched goods to the e-customs data processing system;

3. When exported goods transported onto exporting vehicles.

a) Responsibilities of air cargo warehouse businesses:

a. 1) Send information on goods emitted from air cargo warehouses to be transported onto transporting vehicles according to the provisions in Appendix 5 attached to this Decision to the e-customs data processing system;

a. 2) Within 01 hour of aircraft take-off, update the list of actual goods on the exporting vehicles in the e-customs data processing system according to the provisions in Appendix 5 accompanying this Decision;

b) Responsibilities of the customs authority:

b. l) Supervise the loading of goods onto transporting vehicles by cameras;

In case of necessity, Directors of Customs Branches shall decide and assign direct supervising officers;

b. 2) Receive and update information of goods emitted from air cargo warehouses loaded onto transporting vehicles from the system of air cargo warehouse businesses;

Based on the list of goods actually placed on the exporting vehicles of the air cargo warehouse businesses, customs officers shall keep record and monitoring until all information on the quantity of goods of a consignment on exporting vehicles has been recorded by the air cargo warehouse businesses, the customs officers shall certify the goods passed through the supervisory zone on the e-customs data processing system.

4. In case of emitting goods from warehouses to return to the inland

a) Responsibilities of the declarant:

Carrying out procedures for canceling declarations as prescribed at Point a2, Clause 2 of Article 22 of Circular No. 38/20l5/TT-BTC;

b) Responsibilities of the customs authority:

b. 1) Carry out clause 2 Article 22 of Circular No. 38/2015/TT-BTC;

b. 2) Civil officers shall update the canceling declaration information on the e-customs data processing system and send to the system of the air cargo warehouse businesses.

c) Responsibility of air cargo warehouse businesses

c. 1) Check and reconcile the canceling declaration on the system sent by the customs authorities with information of the customs declarants and the actual goods;

c. 1.1) Allow goods to be emitted from the warehouses when information is adequately provided;

c. 1.2) Goods not allowed to be emitted from air cargo warehouses when information is not suitable and notify customs declarants to contact the customs authorities for handling;

c.2) Update information on goods emitted from the warehouses and send to the customs authorities

Section 3

Customs supervision of exported goods that have been cleared from customs procedures and placed in customs controlled area (in whole or in part) but undergo change in air cargo exporting warehouse.

1. In cases where customs declarants request a change of air cargo exporting warehouses (within the same Customs Branches):

a) Responsibilities of the declarant:

a. 1) Send documents to the customs authorities and the emitting and admitting air cargo warehouse businesses, and at the same time provide goods information (export recording book number and customs declaration number);

a. 2) After obtaining the approval of customs officers and the emitting and admitting air cargo warehouse businesses, the goods shall be collected at the emitting air cargo warehouse;

a. 3) Present goods to customs officers supervising the emitting air cargo warehouse to seal and the admitting air cargo warehouse to check the seals;

a. 4) Transport the goods from emitting to the admitting warehouses, preserve the good original in the course of transportation as prescribed;

b) Responsibilities of the customs authority:

b. 1) At the emitting air cargo warehouse:

b.1.1) Customs officers shall approve the customs declarant's request for change of air cargo exporting warehouse;

b. 1.2) Carry out the function of authorizing goods to be moved to another air cargo warehouses and update information on goods eligible be emitted from customs controlled areas on the e-customs data processing system and send information as prescribed in Appendix 4 attached to this Decision, to the system of the emitting air cargo warehouse business;

b. 1.3) Check the original state of the packaging of the goods, check the seals of the goods (if any), and reconcile the actual conditions of the goods with the information on the e-customs data processing system;

b. 1.4) Seal the goods in cases where they have not been sealed and notify the civil officers at the admitting warehouses for receiving;

b. 2) At the admitting air cargo warehousing:

b. 2.1) Check the original state of the packaging of the goods and seals of the goods (if any), and reconcile the actual conditions of the goods with the information on the e-customs data processing system;

b. 2.2) Provide information on goods eligible for admission to the customs controlled area from the e-customs data processing system as prescribed in Appendix 4 attached to this Decision to the system of the air cargo warehouse businesses;

c) Responsibility of the emitting air cargo warehouse businesses:

system:

c. 1.1) Allow goods to be emitted from the warehouses when information is adequately provided;

c. 1.2) Goods not allowed to be emitted from air cargo warehouses when information is not suitable and when there is temporary suspension to emit the shipment from the customs controlled areas on the e-customs data processing system, notify customs declarants to contact the customs authorities for handling;

c.2) Send information on goods emitted from air cargo warehouses according to the provisions in Appendix 5 attached to this Decision to the e-customs data processing system;

c.3) Handing over goods to customs declarants.

d / Responsibilities of the admitting air cargo warehousing businesses

d. l) Receive documents and goods recording book numbers from customs declarants; Check and compare information on the list of goods eligible for admitting to customs controlled areas from the e-customs data processing system:

d. 1.1) Allow goods to be admitted the warehouses when information is adequately provided;

d. 1.2) Goods not allowed to be admitted from air cargo warehouses when information is not suitable and when there is temporary suspension to admit the shipment from the customs controlled areas on the e-customs data processing system, notify customs declarants to contact the customs authorities for handling;

d. 2) Send information on goods eligible to be admitted to air cargo warehouses according to the provisions in Appendix 5 attached to this Decision to the e-customs data processing system;

2. The customs declarants request the change of export border gates or loading ports managed by two different Customs Departments

a) Responsibilities of the declarant:

Carry out point a.1, clause 2 Article 22 of Circular No. 38/2015/TT-BTC dated March 25th, 2015 of the Ministry of Finance;

b) Responsibilities of the customs authority:

b. 1) Comply with regulations in point b.4.1, clause 2, Article 22 of Circular 38/2015/TT-BTC dated March25th,2015 of the Ministry of Finance;

b. 2) Update and submit information on goods eligible to be emitted from customs controlled area according to the provisions in Appendix 4 attached to this Decision to the system of the air cargo warehouse businesses.

c) Responsibilities of air cargo warehouse businesses:

c. 1) Check and reconcile the actual goods with the goods information eligible to be emitted from air cargo warehouses on the e-customs data processing system

c. 1.1) Allow goods to be emitted from the warehouses when information is adequately provided;

c.2) Update and send information on goods eligible to be emitted from air cargo warehouses according to the provisions in Appendix 5 attached to this Decision to the e-customs data processing system

Section IV

IN CASE OF FAILURE OF THE SYSTEM

1. Responsibilities of port/warehouse/deport operators

a) Within 1 hour after the time of failing to perform electronic transactions, a written notice shall be sent to the relevant customs branches supervising the area regarding the system's incidents (including the following information: name, port code, warehouse, storage; The name and code of the customs office managing the port/warehouse/deport operators; incident content, date and time of incident; the name of the person affirming the incident ...) for coordinated handling so as to ensure that there is no congestion on the import/export of goods, entry and exit of means of transport, and at the same time recording the status of the incident in the System failure book according to form No. 4 attached to this Decision for monitoring;

b) Based on the list of goods eligible to go through the supervising area certified by Customs Branches or the goods eligible to go through the customs controlled area provided by the customs authorities to allow goods to be loaded on importing/exporting vehicles and import/export goods to be emitted from the customs controlled area;

c) Update information of goods emitted from the customs controlled area as soon as the system is reestablished;

2. Responsibilities of the customs authority

a) The Vietnam General Department of Customs shall arrange a help desk to receive information on incident, and provide guidance and handle the incident according to regulations;

b) Directors of Customs Branches where the system encounters incidents will arrange technicians to receive and handle the System failure 24/7; Within one hour after the time of failing to perform e-transactions, a written notice shall be sent to the port/warehouse/deport operators for so as to ensure that there is no congestion on the import/export of goods, entry and exit of means of transport;

c) Directors of Customs Branches of the localities where the system encounters incidents shall arrange public officers to coordinate with port, warehouse, deport operators in identifying and trouble shooting the incidents. In case the problem can not be resolved, prepare a record of the condition, time and location of the incident, and immediately inform the Help Desk of the Vietnam General Department of Customs about the problem for guidance;

information on the list of goods eligible to go through the supervision area, customs officers of the place where the system encounters incidents shall check the declaration of eligibility through the supervision area on the e-customs data processing system or from the support department of the General Department of Customs Help Desk), export the data (with digital signature) or make a list of goods eligible to go through the supervision area according to Form 5, Appendix 3 attached to this Decision to send to port, warehouse, deport operators to serve as the base to allow goods emitting from the supervising zones;

e) Where the e-customs data processing system encounters incidents nationwide, the customs authorities shall announce the system of incidents in accordance with the provisions of Point g, Clause 2, Article 25 of Decree No. 08/2015/ND-CP and the General Director of Customs shall issue documents guiding the implementation of procedures to channel goods through the customs controlled area;

e) Notify the port, warehouse, deport operators to update information on shipments which have passed the supervision area right after the problems are solved.

Section V

IMPLEMENTATION

1. Customs declarants shall carry out customs procedures for goods exported, imported, transited or transshipped through customs controlled areas under the management of the Customs Departments of Ho Chi Minh City and Ba Ria - Vung Tau shall strictly comply with the guidance in this Regulation.

2. The Customs Department of Ho Chi Minh City and the Customs Department of Ba Ria - Vung Tau province shall monitor, inspect and supervise the implementation of this Regulation at the port, warehouses and depots managed by the units in accordance with the laws and guidance of the GDVC.

3. The Customs Department of Ho Chi Minh City and the Customs Department of Ba Ria - Vung Tau province shall organize and assign civil officers to perform automated customs procedures for goods exported and imported, transiting or transshipping through the port, warehouses and deports managed by the units strictly according to the provisions of this Regulation.

ANNEX 1:

INFORMATION PROVIDED BY CUSTOMS TO PORT/WAREHOUSE/DEPOT OPERATORS

(Issued with DecisionNo. 2722/2017/QD-BTC
dated December 29, 2017 of the Minister of Finance)

1. List of information

No.	NAME
1.	List of Containers to be loaded and unloaded at port/warehouse/depot
2.	List of bulk cargo/liquid cargo (*) to be loaded and unloaded at port/warehouse/depot
3.	List of Containers subject to scanning
4.	(Exported/imported) container cargo qualified to enter/leave the customs controlled area
5.	(Exported/imported) bulk cargo/liquid cargo qualified to enter/leave the customs controlled area
6.	Change of customs declaration status
7.	Changes to containers qualified to pass through the customs controlled area

2. Declaration information

No.	Information	Description, note	Code
Form 1	**List of Containers to be loaded and unloaded at port/warehouse /depot**	**The Customs authorities provide to port/warehouse/deport operators information on List of Containers to be loaded and unloaded at port/warehouse/depot (applicable only for goods declared on the National single window system), including the following items:**	
1.1	Code of port/warehouse/ depot	Provided by the customs authorities	X
1.2	Name of port/warehouse/ depot	According to the name registered with the customs authorities	
1.3	Enterprise code	Tax code of the port/warehouse/depot operator	X
1.4	Enterprise's	Name of the port/warehouse/depot operator	

No.	Information	Description, note	Code
	name		
1.5	Name of means of transportation (Vessel' name)	Vessel's name declared by the declarant on the national single window system	
1.6	Callsign	According to the information declared by the declarant on the national single window system	
1.7	IMO number	According to the information declared by the declarant on the national single window system	
1.8	Shipment number	According to the information declared by the declarant on the national single window system	
1.9	Time of arrival (for imported goods)	According to the information declared by the declarant on the national single window system, in particular: YYYY-MM-DD HH:mm:ss	
1.10	Number of Bill of Lading (for imported goods)	According to the information declared by the declarant on the national single window system	
1.11	Unique Consignment Reference Number	According to the number assigned automatically by the E-customs data processing system.	
1.12	Container number	According to the information declared by the declarant on the national single window system	
1.13	Seal number of the shipping line	According to the information declared by the declarant on the national single window system	
1.14	Container status (if available)	According to the information declared by the declarant on the national single window system, either: 1: With goods 0: Empty (No goods inside)	
Form 2	**List of bulk cargo/liquid cargo (*) to be loaded and unloaded at**	**The Customs authorities provide to port/warehouse/deport operators information on List of packaged goods to be loaded and unloaded at port (applicable only for goods declared on the National single window**	

No.	Information	Description, note	Code
	port/warehouse /depot	**system), including the following items:**	
2.1	Code of port/warehouse/ depot	Provided by the customs authorities	X
2.2	Name of port/warehouse/ depot	According to the name registered with the customs authorities	
2.3	Enterprise code	Tax code of the port/warehouse/depot operator	X
2.4	Enterprise's name	Name of the port/warehouse/depot operator	
2.5	Name of means of transportation (Vessel' name)	Vessel's name declared by the declarant on the national single window system	
2.6	Callsign	According to the information declared by the declarant on the national single window system	
2.7	IMO number	According to the information declared by the declarant on the national single window system	
2.8	Shipment number	According to the information declared by the declarant on the national single window system	
2.9	Time of arrival	According to the information declared by the declarant on the national single window system, in particular: YYYY-MM-DD HH:mm:ss	
2.10	Number of Bill of Lading (for imported goods)	According to the information declared by the declarant on the national single window system	
2.11	Unique Consignment Reference Number	According to the number assigned automatically by the E-customs data processing system.	
2.12	Quantity of goods (for break bulk cargo)	According to the information declared by the declarant on the national single window system (quantity to be declared is the quantity demonstrated on B/L, packing list)	
2.13	Measurement	According to the information declared by the	X

No.	Information	Description, note	Code
	unit of quantity of goods	declarant on the national single window system (the measurement unit is specified according to "Code of package type" ("Mã loại kiện") on Customs website www.customs.gov.vn)	
2.14	Total weight of goods	According to the information declared by the declarant on the national single window system (weight of goods to be declared is the weight of goods demonstrated on B/L, packing list)	
2.15	Measurement unit of total weight of goods	According to the information declared by the declarant on the national single window system (the measurement unit of total weight of goods is specified according to the "List of codes of measurement units" on Customs website www.customs.gov.vn)	X
Form 3	**List of Containers subject to scanning**	**The Customs authorities provide to port/warehouse/deport operators information on List of Containers subject to scanning, including the following items**	
3.1	Code of port/warehouse/ depot	Provided by the customs authorities	X
3.2	Name of port/warehouse/ depot	According to the name registered with the customs authorities	
3.3	Enterprise code	Tax code of port/warehouse/depot operator	X
3.4	Enterprise's name	Name of the port/warehouse/depot operator	
3.5	Name of means of transportation (Vessel' name)	According to the information declared by the declarant on the national single window system	
3.6	Declaration number (if available)	Assigned automatically by the customs declaration system	
3.7	Number of Bill of Lading (for imported goods)	According to the information declared by the declarant on the national single window system	

No.	Information	Description, note	Code
3.8	Unique Consignment Reference Number	According to the number assigned automatically by the E-customs data processing system.	
3.9	Container number	According to the information declared by the declarant on the national single window system	
3.10	Seal number	According to the information declared by the declarant on the national single window system	
Form 4	**(Exported/imported) container cargo qualified to pass through the customs controlled area**	**The Customs authorities provide to port/warehouse/deport operators information on List of container cargo qualified to pass through the customs controlled area**	
4.1	Code of port/warehouse/depot	According to the code provided by the customs authorities	X
4.2	Name of port/warehouse/depot	According to the name registered with the customs authorities	
4.3	Enterprise code	Tax code of the port/warehouse/depot operator	X
4.4	Enterprise's name	Name of the port/warehouse/depot operator	
4.5	Number of Bill of Lading (for imported goods)	The B/L number declared by the declarant on the national single window system	
4.6	Unique Consignment Reference Number	Assigned automatically by the customs declaration system for imported goods or registered by the declarant for exported goods	
4.7	Container number	The container number declared by the declarant on the national single window system	
4.8	Seal number	The seal number declared by the declarant for imported goods or the customs seal number updated by the Customs authorities on the system for exported goods	

No.	Information	Description, note	Code
4.9	Name of means of transportation (Vessel' name)	Declared by the declarant on the national single window system	
4.10	Shipment number	Declared by the declarant on the national single window system	
4.11	Time of arrival/departure	Declared by the declarant on the national single window system	
4.12	Good description	Declared by the declarant on the system as regulated	
4.13	Other notes	Declared by the declarant on the system as regulated	
4.14	Container status (if available)	Declared by the declarant on the national single window system, either 1: With goods 0: Empty (No goods inside)	
4.15	Declaration number	Assigned automatically by the customs declaration system	
4.16	Date of registration	Date of registration of customs declaration assigned by the System	
4.17	Code of the customs authority where the declaration is registered	Declared by the declarant on the system as regulated	
4.18	Type's code	Declared by the declarant on the system as regulated	
4.19	Code of the customs authority where goods are under supervision	Declared by the declarant on the system as regulated	
4.20	Time of data extraction	YYYY-MM-DD HH:mm:ss	
4.21	Result of customs	1: Green, 2: Yellow, 3: Red	

No.	Information	Description, note	Code
	declaration channeling		
4.22	Customs declaration status	Qualified to pass through the customs controlled area	
4.23	Export-import enterprise' code	Export-import enterprise' Tax code	
4.24	Name of Export-import enterprise	Name of the Export-import enterprise	
Form 5	**(Exported/imported) bulk cargo/liquid cargo qualified to pass through the customs controlled area**	**The Customs authorities provide to port/warehouse/deport operators information on List of packaged goods qualified to pass through the customs controlled area**	
5.1	Code of port/warehouse/depot	According to the code provided by the customs authorities	X
5.2	Name of port/warehouse/depot	According to the name registered with the customs authorities	
5.6	Shipment number	Declared by the declarant on the national single window system	
5.7	Time of arrival/departure	Declared by the declarant on the national single window system	
5.8	Number of Bill of Lading (for imported goods)	The B/L number declared by the declarant on the national single window system	
5.9	Unique Consignment Reference Number	Assigned automatically by the customs declaration system for imported goods or registered by the declarant for exported goods	
5.10	Quantity of goods (for break	Declared on the National single window system by the Shipping Line, Shipping Agency based on	

No.	Information	Description, note	Code
	bulk cargo)	the quantity of goods specified on B/L, packing list ...	
5.10.1	Actual quantity of goods (for break bulk cargo) passing through the customs controlled area (if available)	Updated on E-customs data processing system by the customs authority where goods are retained	
5.11	Measurement unit of quantity of goods	Declared by the declarant on the national single window system according to "Code of package type" on Customs website www.customs.gov.vn)	
5.12	Total weight of goods	Declared on the National single window system by the Shipping Line, Shipping Agency based on the total weight of goods specified on B/L, packing list ...	
5.12.1	Actual total weight of goods passing through the customs controlled area (if available)	Updated on E-customs data processing system by the customs authority where goods are retained	
5.13	Tolerance (if any)	Tolerances are established on the System by the customs authorities in accordance with regulations.	
5.14	Measurement unit of total weight of goods	Declared by the declarant on the national single window system according to "List of codes of measurement units" on Customs website www.customs.gov.vn	X
5.15	Location of goods	Location of goods (only applicable when the port operator's system meet the connection requirements)	
5.16	Good description	Declared by the declarant on the system as regulated	
5.17	Other notes	Entered specifically by the customs authorities where goods are retained or where declarations	

No.	Information	Description, note	Code
		are registered, as the case may be, for example: In case of updating the actual quantity of goods (for break bulk cargo) or actual total weight of goods passing through the customs controlled area, specify the reasons of updating.	
5.18	Declaration number	Assigned automatically by the customs declaration system	
5.19	Unique Consignment Reference Number	Assigned automatically by the customs declaration system for imported goods or registered by the declarant for exported goods	
5.20	Date of registration	Date of registration of customs declaration assigned by the System	
5.21	Code of the customs authority where the declaration is registered	Declared by the declarant on the System as regulated	
5.22	Type's code	Declared by the declarant on the system as regulated	
5.23	Code of the customs authority where goods are under supervision	Declared by the declarant on the system as regulated	
5.24	Time of data extraction	YYYY-MM-DD HH:mm:ss	
5.25	Result of customs declaration channeling	1: Green, 2: Yellow, 3: Red	
5.26	Customs declaration status	Qualified to pass through the customs controlled area	
5.27	Export-import enterprise' code	Export-import enterprise' Tax code	

No.	Information	Description, note	Code
5.28	Name of Export-import enterprise	Name of the Export-import enterprise	
Form 6	**Change of customs declaration status (import/export)**	**Provide information on status changes of customs declarations qualified to pass through the customs controlled area (suspension/remove of suspension; cancellation)**	
6.1	Code of port/warehouse/depot	According to the code provided by the customs authorities	X
6.2	Name of port/warehouse/depot	According to the name registered with the customs authorities	
6.3	Declaration number	Assigned automatically by the customs declaration system	
6.4	Unique Consignment Reference Number	Assigned automatically by the customs declaration system for imported goods or registered by the declarant for exported goods	
6.5	Date of registration	Date of registration of customs declaration assigned by the System	
6.6	Code of the customs authority where the declaration is registered	Declared by the declarant on the System as regulated	
6.7	Customs declaration status	Customs declaration status 1: Qualified to pass through the customs controlled area 0: Unqualified to pass through the customs controlled area	
6.8	Type of reason	Type of reason: 1: Stop moving goods through the customs controlled area	

No.	Information	Description, note	Code
		2: Remove the decision "Stop moving goods through the customs controlled area"	
		3: Cancellation after customs clearance	
6.9	Reason	Customs authorities enter specific reasons	
Form 7	**Changes to containers qualified to pass through the customs controlled area**	**Provide information on changes to containers qualified to pass through the customs controlled area (modification/deletion)**	
7.1	Code of port/warehouse/ depot	Provided by the customs authorities	X
7.2	Name of port/warehouse/ depot	According to the name registered with the customs authorities	
7.3	**Declaration information**	Declaration information	
7.3.1	Declaration number	Assigned automatically by the customs declaration system	
7.3.2	Unique Consignment Reference Number	Assigned automatically by the customs declaration system for imported goods or registered by the declarant for exported goods	
7.3.3	Date of declaration	Date of registration of customs declaration assigned by the System	
7.3.4	Code of the customs authority where the declaration is opened	Code of the customs authority where the declaration is opened	X
7.3.5	Container status	1: Modification, 2: Cancellation	
7.4	Container information	Container information	
7.4.1	Container	Container number (old)	

No.	Information	Description, note	Code
	number (old)		
7.4.2	No. of bill of lading (old)	No. of bill of lading (old)	
7.4.3	Container number (new)	Container number (new)	
7.4.4	No. of bill of lading (new)	No. of bill of lading (new)	

Note (*):

- Bulk cargo: Goods those are placed on means of transport in form of bulk or packages and are collectively referred to as bulk cargo (for example: coal, machines, equipment ...)

- Liquid cargo: Goods that are carried in liquid form to be pumped directly from the means of transport into storage tanks.

ANNEX 2:

INFORMATION PROVIDED BY PORT/WAREHOUSE/DEPOT OPERATORS

TO CUSTOMS AUTHORITIES

(Issued with Decision No. 2722/2017/QD-BTC

dated December 29, 2017 of the Minister of Finance)

1. List of information to be declared

No.	NAME
1.	Layout of loading/discharge location (supplement/modification)
2.	List of containers dropped off/moved into port/warehouse/depot/site
3.	List of liquid/bulk cargoes dropped off/moved into port/warehouse/depot/location
4.	Modification of list of containers/liquid or bulk cargoes dropped off/moved into port/warehouse/depot/location
5.	Cancellation of list of containers/liquid or bulk cargoes dropped off/moved into port/warehouse/depot/location
6.	Discrepancies in container information
7.	Discrepancies in bulk cargo/liquid cargo information
8.	Changes of good status (container unpacking)
9.	Containers (imported/exported) pass through the customs controlled area
10.	Bulk cargo/liquid cargo (imported/exported) pass through the customs controlled area
11.	Changes of good status (container packing)
12.	Changes of good status (change of container seal)
13.	Changes of category of goods (container cargo)
14.	Changes of category of goods (bulk cargo/liquid cargo)
15.	Separation/consolidation of measurement units according to B/L number for bulk cargoes (break bulk cargo)
16.	Request to change the site of customs supervision
17.	The export declaration corresponding to the "get in" management number

2. Declaration information

No.	Information	Description, note	Code
Form 1	**Layout of loading/discharge location**	**Perform one-time declaration to the customs authorities, correcting upon changes**	
1.1	Code of port/warehouse/depot	According to the code provided by the customs authorities	X
1.2	Name of port/warehouse/depot	According to the name registered with the customs authorities	
1.3	Enterprise code	Tax code of the port/warehouse/depot operator	X
1.4	Enterprise's name	Name of the port/warehouse/depot operator	
1.5	Type of loading/discharge location	Type of loading/discharge location 1: Container cargo 2: Beak bulk cargo 3: Bulk cargo (loose cargo) 4: Liquid cargo	
1.6	File of layout of loading/discharge location	Attached file of layout of loading/discharge location of port/warehouse/depot/site	
Form 2	**List of containers dropped off/moved into port/warehouse/depot/site**	**Perform declaration to the customs authorities upon arrival of goods at port/warehouse/depot/site**	
2.1	Code of port/warehouse/depot/site	According to the code provided by the customs authorities	X
2.2	Name of port/warehouse/depot/site	According to the name registered with the customs authorities	
2.3	Enterprise code	Tax code of the port/warehouse/depot operator	X
2.4	Enterprise's name	Name of the port/warehouse/depot operator	
2.5	Container information	Enter one of the following information: 1. Drop-off (import)	

No.	Information	Description, note	Code
		2. Move into port/warehouse/depot/site 3. Drop-off of transshipped cargoes 4. Drop-off of in-transit cargoes 5. Drop-off for transportation to the port of destination written on B/L 6. Other kind of drop-off (to be declared upon instruction of GDVC)	
2.6	No. of bill of lading	Enter the No. of B/L informed by the carrier. Inform the Customs Sub-department managing the enterprise for handling upon detection of inconsistency between the No. of B/L received by the enterprise and the No. of B/L informed by the Customs on the System. If there is no information on B/L of export goods, enter "NA".	
2.7	Unique Consignment Reference Number	As regards imported goods: Enter the Unique Consignment Reference Number issued automatically by the E-customs data processing system. As regards exported goods: Enter the Unique Consignment Reference Number (UCR) informed by the declarant or the carrier. In case the declarant or the carrier has no information about the UCR number when moving exported goods into the port, the port operator may access the Customs' online public service portal (***Pus.customs.gov.vn***) to get the UCR number for the cargo and enter it on the System when the cargo arrived at port.	

No.	Information	Description, note	Code
2.8	Container number	Enter the Container number precisely according to data standards, in capital letters, the prefix and the number parts must be entered continuously without space. Do not entered special characters such as: space, #,', /,*...**20', 40'**	
2.9	Seal number of the carrier	Enter precisely the seal number provided by the carrier (in any)	
2.10	Name of means of transportation (Vessel' name)	Enter the name of entry vessel provided by the E-customs data processing system. In case of means of transportation from inland (no declaration on the National single window system), enter "NOIDIA"	
2.11	Shipment number	Enter the name of entry vessel provided by the E-customs data processing system. In case of means of transportation from inland (no declaration on the National single window system), enter "9999"	
2.12	Time of arrival/departure	YYYY-MM-DD HH:mm:ss type=1: Time of arrival (ETA) type=2: Time of departure (ETD)	
2.13	Location of the container	Enter the information according to the actual location of the container to be dropped off/moved into port	
2.14	Good description	Enter name of goods written on B/L (for imported goods) or according to the information registered by the declarant (for exported goods)	
2.15	Other notes	To be entered upon instruction of the Customs	
2.16	Mode of moving into port	Enter information according to the standard list of the Customs	X
2.17	Date of moving into port	YYYY-MM-DD. HH:mm:ss	

No.	Information	Description, note	Code
		(Imported goods: Drop-off, Export: Move into port)	
2.18	Container status	1 With goods 0: Empty	
2.19	Total weight of goods	Enter information on total weight of good if available	
2.20	Measurement unit of total weight of goods	Enter information on measurement unit of total weight of good if available	X
2.21	Declaration number	Enter with the export declaration (if available)	
Form 3	**List of liquid/bulk cargoes dropped off/moved into port/warehouse/depot/locati on**	**Perform declaration to the customs authorities upon arrival of goods at port/warehouse/depot/site**	
3.1	Code of port/warehouse/depot/site	According to the code provided by the customs authorities	X
3.2	Name of port/warehouse/depot/site	According to the name registered with the customs authorities	
3.3	Enterprise code	Tax code of the port/warehouse/depot operator	
3.4	Enterprise's name	Name of the port/warehouse/depot operator	
3.5	Type of information on goods	1. Drop-off (Import) 2. Move into port/warehouse/depot/site (Export) 3. Drop-off of transshipped cargoes 4. Drop-off of in-transit cargoes 5. Drop-off for transportation to the port of destination written on B/L 6. Other kind drop-off (to be declared upon instruction of GDVC)	
3.6	No. of bill of lading	Enter the No. of B/L informed by the carrier. Inform the Customs Sub-department	

No.	Information	Description, note	Code
		managing the enterprise for handling upon detection of inconsistency between the No. of B/L received by the enterprise and the No. of B/L informed by the Customs on the System.	
		If there is no information on B/L of export goods, enter "NA".	
3.7	Unique Consignment Reference Number	As regards imported goods: Enter the UCR number issued automatically by the E-customs data processing system.	
		As regards exported goods: Enter the Unique Consignment Reference Number (UCR) informed by the declarant or the carrier. In case the declarant or the carrier has no information about the UCR number when moving exported goods into the port, the port operator may access the Customs' online public service portal (***Pus.customs.gov.vn***) to get the UCR number for the cargo and enter it on the System when the cargo arrived at port.	
3.8	Quantity of goods	Enter the actual quantity of goods being dropped off/moved into port for bulk cargoes (break bulk)	
3.9	Measurement unit of quantity of goods	Enter the code of measurement unit for bulk cargoes (break bulk) according to the "List of codes of measurement units" on Customs website: www.customs.gov.vn)	X
		For example: DPCE (piece), DUNK (bag),	
3.10	Total weight or volume	Enter the total weight (based on the packing list, commercial invoice or shipping documents)	
3.11	Measurement unit of total	Enter the measurement unit of total weight of goods based on the "List of	

No.	Information	Description, note	Code
	weight or volume	codes of measurement units" on Customs website: www.customs.gov.vn) For example: KGM (kilogram); TNE (ton); LBR (pound)...	
3.12	Name of means of transportation (Vessel' name)	Port/warehouse/depot operators. Enter the name of entry vessel provided by the E-customs data processing system. In case of means of transportation from inland (no declaration on the National single window system), enter "NOIDIA"	
3.13	Shipment number	Port/warehouse/depot operators. Enter the name of entry vessel provided by the E-customs data processing system. In case of means of transportation from inland (no declaration on the National single window system), enter "9999".	
3.14	Time of arrival/departure	YYYY-MM-DD HH:mm:ss type=1: Time of arrival (ETA) type=2: Time of departure (ETD)	
3.15	Location of goods		
3.16	Good description	Enter name of goods written on B/L (for imported goods) or according to the information registered by the declarant (for exported goods)	
3.17	Other notes	Provide details if the option "Có sai khác" = 1 ("There is discrepancy") is chosen.	
3.18	Mode of moving into port	Enter information according to the standard list of the Customs	X
3.19	Date of moving into port	HH:mm:ss (Import: Drop-off, Export: Move into port)	
3.20	There is discrepancy	0: There is no discrepancy 1: There is discrepancy in the quantity of goods	

No.	Information	Description, note	Code
3.21	Declaration number	Enter with the export declaration (if available)	
Form 4	**Modification of list of containers/liquid or bulk cargoes dropped off/moved into** **port/warehouse/depot/site**	**Perform declaration to the customs authorities when making changes to information on goods being moved into port/warehouse/depot/site**	
4.1	Code of port/warehouse/depot/site	According to the code provided by the customs authorities	X
4.2	Name of port/warehouse/depot/site	According to the name registered with the customs authorities	
4.3	Enterprise code	Tax code of the port/warehouse/depot operator	X
4.4	Enterprise's name	Name of the port/warehouse/depot operator	
4.5	Dossier registration number	Receipt number issued upon submission of List of containers dropped off/moved into port	
4.6	Date of dossier registration	Date of reception of List of containers dropped off/moved into port (YYYY-MM-DD HH:mm:ss)	
4.7	Name of means of transportation (Vessel' name)	Port/warehouse/depot operators. Enter the name of entry vessel provided by the E-customs data processing system. In case of means of transportation from inland (no declaration on the National single window system), enter "NOIDIA"	
4.8	Shipment number	Port/warehouse/depot operators. Enter the name of entry vessel provided by the E-customs data processing system. In case of means of transportation from inland (no declaration on the National single window system), enter "9999"	
4.9	Time of arrival/departure	YYYY-MM-DD HH:mm:ss	

No.	Information	Description, note	Code
		type=1: Time of arrival (ETA)	
		type=2: Time of departure (ETD)	
4.10	Date of moving into port	YYYY-MM-DD F HH:mm:ss (Import: Drop-off, Export: Move into port)	
4.11	Name of means of transportation (Vessel' name)	Port/warehouse/depot operators. Enter the name of entry vessel provided by the E-customs data processing system. In case of means of transportation from inland (no declaration on the National single window system), enter "NOIDIA"	
4.12	Shipment number	Port/warehouse/depot operators. Enter the name of entry vessel provided by the E-customs data processing system. In case of means of transportation from inland (no declaration on the National single window system), enter "9999"	
4.13	Time of arrival/departure	YYYY-MM-DD HH:mm:ss type=1: Time of arrival (ETA) type=2: Time of departure (ETD)	
4.14	Date of moving into port	YYYY-MM-DD HH:mm:ss (Import: Drop-off, Export: Move into port)	
4.15	Reason for modification		
Form 5	**Cancellation of list of containers/liquid or bulk cargoes dropped off/moved into port/warehouse/depot/site**	**Perform declaration to the customs authorities when canceling the information on goods being moved into port/warehouse/depot/site**	
5.1	Code of port/warehouse/depot/site	According to the code provided by the customs authorities	X
5.2	Name of port/warehouse/depot/site	According to the name registered with the customs authorities	
5.3	Enterprise code	Tax code of the port/warehouse/depot operator	X
5.4	Enterprise's name	Name of the port/warehouse/depot	

No.	Information	Description, note	Code
		operator	
5.5	Dossier registration number	Receipt number issued upon submission of List of containers dropped off/moved into port	
5.6	Date of dossier registration	Date of reception of List of containers dropped off/moved into port (YYYY-MM-DD HH:mm:ss)	
5.7	Type of information on goods	1. Drop-off (Import) 2. Move into port/warehouse/depot/site (Export) 3. Drop-off of transshipped cargoes 4. Drop-off of in-transit cargoes 5. Drop-off for transportation to the port of destination written on B/L 6. Other kind of drop-off (to be declared upon instruction of GDVC)	
5.8	Container number (for container cargoes)		
5.9	Unique Consignment Reference Number (bulk cargoes, liquid cargoes)	Enter the number used when goods were dropped off/moved into port	
5.10	Name of means of transportation (Vessel' name)	Port/warehouse/depot operators. Enter the name of entry vessel provided by the E-customs data processing system. In case of means of transportation from inland (no declaration on the National single window system), enter "NOIDIA"	
5.11	Shipment number	Port/warehouse/depot operators. Enter the name of entry vessel provided by the E-customs data processing system. In case of means of transportation from inland (no declaration on the National single window system), enter "9999"	
5.12	Time of arrival/departure	YYYY-MM-DD HH:mm:ss	

No.	Information	Description, note	Code
		type=1: Time of arrival (ETA)	
		type=2: Time of departure (ETD)	
5.13	Reason for cancellation	Port/warehouse/depot operators. Enter the reason for cancellation.	
Form 6	**List of Containers with discrepancies**	**Perform declaration to the customs authorities when there are discrepancies in information on goods being moved into port/warehouse/depot/site**	
6.1	Code of port/warehouse/depot/site	According to the code provided by the customs authorities	X
6.2	Name of port/warehouse/depot/site	According to the name registered with the customs authorities	
6.3	Enterprise code	Tax code of the port/warehouse/depot operator	X
6.4	Enterprise's name	Name of the port/warehouse/depot operator	
6.5	Name of means of transportation (Vessel' name)	Enter the name that was already entered when goods were dropped off/moved into port	
6.6	Callsign	Enter the number that was already entered when goods were dropped off/moved into port	
6.7	IMO number	Enter the number that was already entered when goods were dropped off/moved into port	
6.8	Shipment number	Enter the number that was already entered when goods were dropped off/moved into port	
6.9	Time of arrival/departure	YYYY-MM-DD HH:mm:ss type=1: Time of arrival (ETA) type=2: Time of departure (ETD)	
6.10	No. of bill of lading	Enter the number that was already entered when goods were dropped	

No.	Information	Description, note	Code
		off/moved into port	
6.11	Unique Consignment Reference Number	Enter the number that was already entered when goods were dropped off/moved into port	
6.12	Container number	Enter the number that was already entered when goods were dropped off/moved into port	
6.13	Seal number	Enter the number that was already entered when goods were dropped off/moved into port	
6.14	Type of discrepancy	The port operator update one of the following type of discrepancies: 1. There is no information according to the expected List provided by the Customs but actually there are goods being dropped off at the port; 2. There is information according to the expected List provided by the Customs but actually the goods are not dropped off at the port; 3. Original conditions of goods cannot be maintained (packaging is broken or torn out); 4. Original conditions or seals cannot be maintained according to the expected list of goods provided by the Customs; 5. Others (to be declared upon instruction of GDVC)	
6.15	Details of discrepancies	Enter the discrepancies between the information according to the List provided by the Customs and the information the port operator has received from carriers, for example: The number of Bill of Lading according to the list is: OOLU12345 The actual number of Bill of Lading	

No.	Information	Description, note	Code
		received from the carrier is: OOLU12345**678**	
Form 7	**List of bulk cargoes/liquid cargoes with discrepancies**	**Perform declaration to the customs authorities when there are discrepancies in information on goods being moved into port/warehouse/depot/site**	
7.1	Code of port/warehouse/depot/site	According to the code provided by the customs authorities	X
7.2	Name of port/warehouse/depot/site	According to the name registered with the customs authorities	
7.3	Enterprise code	Tax code of the port/warehouse/depot operator	X
7.4	Enterprise's name	Name of the port/warehouse/depot operator	
7.5	Name of means of transportation (Vessel' name)	Enter the name that was already entered when goods were dropped off/moved into port	
7.6	Callsign	Enter the number that was already entered when goods were dropped off/moved into port	
7.7	IMO number	Enter the number that was already entered when goods were dropped off/moved into port	
7.8	Shipment number	Enter the number that was already entered when goods were dropped off/moved into port	
7.9	Time of arrival	YYYY-MM-DD HH:mm:ss type=1: Time of arrival (ETA) type=2: Time of departure (ETD)	
7.10	No. of bill of lading	Enter the number that was already entered when goods were dropped off/moved into port	
7.11	Unique Consignment Reference Number	Enter the number that was already entered when goods were dropped	

No.	Information	Description, note	Code
		off/moved into port	
7.12	Type of discrepancy	1. Not in the List informed by the Customs 2. In the List informed by the Customs but not being dropped off	
7.13	Details of discrepancies	Enter the discrepancies between the information according to the List provided by the Customs and the information the port operator has received from carriers, for example: The quantity informed by the Customs is: 1000 kg The quantity provided by the carrier is: 1100 kg	
Form 8	**Changes of good status (container unpacking)**	**Perform declaration to the customs authorities when there are changes of good status (container unpacking)**	
8.1	Code of port/warehouse/depot/site	According to the code provided by the customs authorities	X
8.2	Name of port/warehouse/depot/site	According to the name registered with the customs authorities	
8.3	Enterprise code	Tax code of the port/warehouse/depot operator	X
8.4	Enterprise's name	Name of the port/warehouse/depot operator	
8.5	Type of information on goods	1. Drop-off (Import) 2. Move into port/warehouse/depot/site (Export) 3. Drop-off of transshipped cargoes 4. Drop-off of in-transit cargoes 5. Drop-off for transportation to the port of destination written on B/L 6. Other kind drop-off (to be declared	

No.	Information	Description, note	Code
		upon instruction of GDVC)	
8.6	Container number	Enter the container number used when being dropped off/moved into port	
8.7	Name of means of transportation (Vessel' name)	Declared by the declarant on the national single window system	
8.8	Shipment number	Declared by the declarant on the national single window system	
8.9	Time of arrival	YYYY-MM-DD HH:mm:ss type=1: Time of arrival (ETA) type=2: Time of departure (ETD)	
8.10	Good description		
8.11	Container status	0: Empty	
8.12	Date of change	YYYY-MM-DD HH:mm:ss	
8.13	Type of change	1. Container unpacking	
8.14	Bill of lading number	Enter the number used when goods were dropped off/moved into port	
8.15	Unique Consignment Reference Number	Enter the number used when goods were dropped off/moved into port	
8.16	Quantity of goods		
8.17	Measurement unit of quantity of goods		X
8.18	Other notes		
Form 9	**Containers (imported/exported) pass through the customs controlled area**	**Perform declaration to the customs authorities when goods passed through the customs controlled area**	
9.1	Code of port/warehouse/depot/site	According to the code provided by the customs authorities	X
9.2	Name of port/warehouse/depot/site	According to the name registered with the customs authorities	
9.3	Enterprise code	Tax code of the port/warehouse/depot operator	X

No.	Information	Description, note	Code
9.4	Enterprise's name	Name of the port/warehouse/depot operator	
9.5	**Declaration information**	Declaration information	
9.5.1	Declaration number	Declaration number	
9.5.2	Date of declaration	Date of registration	
9.5.3	Code of import-export type	Type's code of the declaration	X
9.5.4	Code of the customs authority where the declaration is opened	Code of the customs authority where the declaration is opened	X
9.6	Information on goods	Information on goods	
9.6.1	Container number	Enter the container number (according to the customs declaration) of containers that are qualified to pass through the customs controlled area	
9.6.2	No. of bill of lading	Enter the number that was already entered when goods were dropped off/moved into port	
9.6.3	Unique Consignment Reference Number	Enter the number used when goods were dropped off/moved into port	
9.6.4	Seal number	Enter the seal number provided by the carrier (in any)	
9.6.5	Name of means of transportation (Vessel' name)	Declared by the declarant on the national single window system	
9.6.6	Shipment number	Declared by the declarant on the national single window system	
9.6.7	Time of arrival	YYYY-MM-DD HH:mm:ss type=1: Time of arrival (ETA) type=2: Time of departure (ETD)	
9.6.8	Vehicle registration number of transportation means leaving port/warehouse/depot	Enter the vehicle registration number	
9.6.9	Container with multiple declarations		

No.	Information	Description, note	Code
9.6.10	Hand-over record number		
9.6.11	Date of hand-over record	YYYY-MM-DD HH:mm:ss	
9.6.12	Time of get out/Time of boarding	YYYY-MM-DD HH:mm:ss (Import declaration: Time of get out Export declaration Time of boarding	
9.6.13	Other notes	To be entered upon instruction of the Customs	
9.6.14	Mode of get out		X
9.6.15	Container status	1. With goods 0: Empty	
9.6.16	Total weight of goods		
9.6.17	Measurement unit of total weight of goods		X
Form 10	**Bulk cargoes or liquid cargoes (imported/exported) pass through the customs controlled area**	**Perform declaration to the customs authorities when goods passed through the customs controlled area**	
10.1	Code of port/warehouse/depot/site	According to the code provided by the customs authorities	X
10.2	Name of port/warehouse/depot/site	According to the name registered with the customs authorities	
10.3	Enterprise code	Tax code of the port/warehouse/depot operator	X
10.4	Enterprise's name	Name of the port/warehouse/depot operator	
10.5	Declaration information	Declaration information	
10.5.1	Declaration number	Declaration number	
10.5.2	Date of declaration	Date of registration	
10.5.3	Code of import-export type	Type's code of the declaration	X
10.5.4	Code of the customs authority where the declaration is opened	Code of the customs authority where the declaration is opened	X
10.6	Information on goods	Information on goods	
10.6.1	Name of means of		

No.	Information	Description, note	Code
	transportation (Vessel' name)		
10.6.2	Shipment number		
10.6.3	Time of arrival/departure	YYYY-MM-DD HH:mm:ss type=1: Time of arrival (ETA) type=2: Time of departure (ETD)	
10.6.4	No. of bill of lading	Enter the number that was already entered when goods were dropped off/moved into port	
10.6.5	Unique Consignment Reference Number	Enter the number used when goods were dropped off/moved into port	
10.6.6	Ordinal number	Port/warehouse/depot operator enter the ordinal number of each time goods of the consignment are moved out	
10.6.7	Quantity of bulk cargo (in the form of packages) or weight/volume of goods get out the customs controlled area		
10.6.8	Quantity of bulk cargo (in the form of packages) or weight/volume of remaining goods	= Quantity - Quantity of goods got out (for bulk cargoes in the form of packages) or = Total weight - weight of goods got out (for bulk cargoes) or = Total volume - volume of goods got out (for liquid cargoes) from the customs controlled area.	
10.6.9	Measurement unit		X
10.6.10	Time of get out	YYYY-MM-DD HH:mm:ss Date of got out from the customs controlled area	
10.6.11	Other notes	To be entered upon instruction of the Customs	
10.6.12	Mode of get out		X
Form 11	**Changes of good status (container packing)**	**Perform declaration to the customs authorities when there are changes of good status (container packing)**	

No.	Information	Description, note	Code
11.1	Code of port/warehouse/depot/site	According to the code provided by the customs authorities	X
11.2	Name of port/warehouse/depot/site	According to the name registered with the customs authorities	
11.3	Enterprise code	Tax code of the port/warehouse/depot operator	X
11.4	Enterprise's name	Name of the port/warehouse/depot operator	
11.5	Type of information on goods	1: Drop-off (Import) 2. Move into port/warehouse/depot/site (Export) 3. Drop-off of transshipped cargoes 4. Drop-off of in-transit cargoes 5. Drop-off for transportation to the port of destination written on B/L 6. Other kind drop-off (to be declared upon instruction of GDVC)	
11.6	Container number	Enter precisely the number of the container being packed	
11.7	Seal number of the shipping line/Customs	Enter the seal number of the shipping line/Customs after finishing the container packing	
11.8	Name of means of transportation (Vessel' name)		
11.9	Shipment number		
11.10	Time of arrival/departure	YYYY-MM-DD HH:mm:ss type=1: Time of arrival (ETA) type=2: Time of departure (ETD)	
11.11	Good description		
11.12	Container status	1. With goods	
11.13	Date of change	YYYY-MM-DD HH:mm:ss	
11.14	Declaration number	Enter with the export declaration (if	

No.	Information	Description, note	Code
		available)	
11.15	Unique Consignment Reference Number (if available)	Enter the Unique Consignment Reference Number of the cargo packed into the Container	
11.16	Code of the customs authority where the declaration is opened		X
11.17	Type of change	2. Container packing	
11.18	Other notes	To be entered according to the specific instruction of the Customs	
Form 12	**Changes of good status (change of container seal)**	**Perform declaration to the customs authorities when there are changes of good status (change of container seal)**	
12.1	Code of port/warehouse/depot/site	According to the code provided by the customs authorities	X
12.2	Name of port/warehouse/depot/site	According to the name registered with the customs authorities	
12.3	Enterprise code	Tax code of the port/warehouse/depot operator	X
12.4	Enterprise's name	Name of the port/warehouse/depot operator	
12.5	Container information	Enter one of the following information: 1. Drop-off (Import) 2. Move into port/warehouse/depot/site (Export) 3. Drop-off of transshipped cargoes 4. Drop-off of in-transit cargoes 5. Drop-off for transportation to the port of destination written on B/L 6. Other kind of drop-off (to be declared upon instruction of GDVC)	
12.6	Container number	Enter precisely the number of the container with seal change	

No.	Information	Description, note	Code
12.7	Name of means of transportation (Vessel' name)		
12.8	Shipment number		
12.9	Time of arrival/departure	YYYY-MM-DD HH:mm:ss type=1: Time of arrival (ETA) type=2: Time of departure (ETD)	
12.10	Old seal number	Enter the old seal number provided by the carrier (in available)	
12.11	New seal number	Enter the new seal number (if available)	
12.12	Type of change	1. Animal quarantine, plant quarantine 2. Sampling 3. Checking goods prior to customs declaration 4. Goods inspection 9. Others	
12.13	Reason for change of seal		
Form 13	**Information on change of category of goods (container cargo)**	**Perform declaration to the customs authorities when there are changes of category of goods (container cargo)**	
13.1	Code of port/warehouse/depot/site	According to the code provided by the customs authorities	X
13.2	Name of port/warehouse/depot/site	According to the name registered with the customs authorities	
13.3	Enterprise code	Tax code of the port/warehouse/depot operator	X
13.4	Enterprise's name	Name of the port/warehouse/depot operator	
13.5	Information on old container	Enter one of the following information: 1. Drop-off (Import) 2. Move into port/warehouse/depot/site	

No.	Information	Description, note	Code
		(Export)	
		3. Drop-off of transshipped cargoes	
		4. Drop-off of in-transit cargoes	
		5. Drop-off for transportation to the port of destination written on B/L	
		6. Other kind drop-off (to be declared upon instruction of GDVC)	
13.6	Information on new container	Enter one of the following information:	
		1. Drop-off (Import)	
		2. Move into port/warehouse/depot/site (Export)	
		3. Drop-off of transshipped cargoes	
		4. Drop-off of in-transit cargoes	
		5. Drop-off for transportation to the port of destination written on B/L	
		6. Other kind drop-off (to be declared upon instruction of GDVC)	
13.7	Information on changed container		
13.8	Information on container with changed seal		
13.9	Container number		
13.10	Name of means of transportation (Vessel' name)		
13.11	Shipment number		
13.12	Time of arrival/departure	YYYY-MM-DD HH:mm:ss type=1: Time of arrival (ETA) type=2: Time of departure (ETD)	
13.13	Reason for change		
Form 14	**Changes of category of goods (bulk cargo/liquid cargo)**	**Perform declaration to the customs authorities when there are changes of category of goods (bulk**	

No.	Information	Description, note	Code
		cargo/liquid cargo)	
14.1	Code of port/warehouse/depot/site	According to the code provided by the customs authorities	X
14.2	Name of port/warehouse/depot/site	According to the name registered with the customs authorities	
14.3	Enterprise code	Tax code of the port/warehouse/depot operator	X
14.4	Enterprise's name	Name of the port/warehouse/depot operator	
14.5	Information on old goods	1. Drop-off (Import) 2. Move into port/warehouse/depot/site (Export) 3. Drop-off of transshipped cargoes 4. Drop-off of in-transit cargoes 5. Drop-off for transportation to the port of destination written on B/L 6. Other kind of drop-off (to be declared upon instruction of GDVC)	
14.6	Information on new goods	1. Drop-off (Import) 2. Move into port/warehouse/depot/site (Export) 3. Drop-off of transshipped cargoes 4. Drop-off of in-transit cargoes 5. Drop-off for transportation to the port of destination written on B/L 6. Other kind of drop-off (to be declared upon instruction of GDVC)	
14.7	Unique Consignment Reference Number	Enter the number used when goods were dropped off/moved into port	
14.8	Name of means of transportation (Vessel' name)		
14.9	Shipment number		

No.	Information	Description, note	Code
14.10	Time of arrival/departure	YYYY-MM-DD HH:mm:ss type=1: Time of arrival (ETA) type=2: Time of departure (ETD)	
14.11	Reason for change		
Form 15	**Separation/consolidation of measurement units according to B/L number for bulk cargoes (break bulk)**	**Declare to the customs authorities the information on separation/consolidation of measurement units according to B/L number for bulk cargoes (break bulk)**	
15.1	Code of port/warehouse/depot/site	According to the code provided by the customs authorities	X
15.2	Name of port/warehouse/depot/site	According to the name registered with the customs authorities	
15.3	Enterprise code	Tax code of the port/warehouse/depot operator	X
15.4	Enterprise's name	Name of the port/warehouse/depot operator	
15.5	Type of information on goods	1. Drop-off (Import) 2. Move into port/warehouse/depot/site (Export) 3. Drop-off of transshipped cargoes 4. Drop-off of in-transit cargoes 5. Drop-off for transportation to the port of destination written on B/L 7. Other kind of drop-off (to be declared upon instruction of GDVC)	
15.6	No. of bill of lading	Enter the number that was already entered when goods were dropped off/moved into port	
15.7	Unique Consignment Reference Number	Enter the number used when goods were dropped off/moved into port	
15.8	Quantity of goods (when get in)		

No.	Information	Description, note	Code
15.9	Measurement unit of quantity of goods (when get in)		X
15.10	Quantity of goods according to the new measurement unit		
15.11	New measurement unit of quantity of goods		X
15.12	Name of means of transportation (Vessel' name)		
15.13	Shipment number		
15.14	Time of arrival/departure	YYYY-MM-DD HH:mm:ss type=1: Time of arrival (ETA) type=2: Time of departure (ETD)	
15.15	Other notes	To be entered upon instruction of the Customs	
Form 16	**Request to change the site of customs supervision**	**Perform declaration to the customs authorities about the request to change the site of customs supervision**	
16.1	Code of port/warehouse/depot/site	According to the code provided by the customs authorities	X
16.2	Name of port/warehouse/depot/site	According to the name registered with the customs authorities	
16.3	Enterprise code	Tax code of the port/warehouse/depot operator	X
16.4	Enterprise's name	Name of the port/warehouse/depot operator	
16.5	Code of customs supervision site of destination	Standard list For example: The port code VNDNH shall have the corresponding code of customs supervision site 03TGS05	X
16.6	Declaration number	Enter with the export declaration (if available)	
16.7	Code of port where the goods are dispatched	Standard list	X

No.	Information	Description, note	Code
16.8	Code of customs supervision site of departure	Standard list For example: The port code VNDNH shall have the corresponding code of customs supervision site 03TGS05	X
16.9	Reason for change of supervision site		
Form 17	**The export declaration corresponding to the "get in" management number**	**Perform declaration to the customs authorities abut the information on export declaration corresponding to the "get in" management number**	
17.1	Code of port/warehouse/depot/site	According to the code provided by the customs authorities	X
17.2	Name of port/warehouse/depot/site	According to the name registered with the customs authorities	
17.3	Enterprise code	Tax code of the port/warehouse/depot operator	X
17.4	Enterprise's name	Name of the port/warehouse/depot operator	
17.5	Type of information on goods	2. Move into port/warehouse/depot/site (Export)	
17.6	Type of request		
17.7	Type of request	1. Break bulk cargo 2. Bulk cargo (loose cargo) 3. Liquid cargo	
17.8	Unique Consignment Reference Number	Enter the number used when goods were moved into port	
17.9	Name of means of transportation (Vessel' name)		
17.10	Shipment number		
17.11	Time of arrival/departure	YYYY-MM-DD HH:mm:ss type=1: Time of arrival (ETA) type=2: Time of departure (ETD)	
17.12	Declaration number	Enter with the export declaration (if	

No.	Information	Description, note	Code
		available)	
17.13	Other notes	To be entered upon instruction of the Customs	

ANNEX 3:

(Promulgated in attachment to Decision No. 2722 / QD-BTC dated December 29, 2017 of the Minister of Finance)

No.	Name of form	Code
1.	Notice on expected location for loading goods at the warehouse, depot	Form 1
2.	Book to track discrepancies in information on goods (container cargoes)	Form 2
3.	Book to track discrepancies in information on goods (bulk cargoes/liquid cargoes)	Form 3
4.	Book to record System's incidences (for both customs authorities and enterprises)	Form 4
5.	List of goods qualified to pass through the customs controlled area (for container cargoes/bulk cargoes/liquid cargoes)	Form 5
6.	Eligibility confirmation for pumping	Form 6
7.	Request to change packaging of goods	Form 7

Name of port/warehouse/deport operator………………………   **Form 1**

Notice on expected location for loading goods at the port, warehouse, depot

1. Name of port/warehouse/depot ....

2. Code of port/warehouse/depot ....

3. Name of means of transportation (Vessel' name) ....

4. Shipment number: ....

5. Time of arrival / departure: ....

6. Expected location for loading goods: ....

   - Expected location for loading imported goods: ....

   - Expected location for loading in-transit goods: ....

   - Expected location for loading transshipped goods: ....

Note: *Expected locations for loading goods are the container row for containers; area for placing goods (for bulk cargoes), tank and its inventory for liquid cargoes. These locations are provided according to the layout announced to customs authorities*

……., date 20......

ENTERPRISE REPRESENTATIVE

(Signature, name, seal)

Book to track discrepancies in information on goods (container cargoes)

1. Name of port/warehouse/depot ....
2. Code of port/warehouse/depot ....
3. Name of means of transportation (Vessel' name) ....
4. Shipment number: ....
5. Time of arrival: ....

No.	No. of bill of lading	Date of bill of lading	UCR number	Container Container	Seal number of the shipping	Type of Container	Location of loading	Status of goods	Type of information on goods	Detailed discrepancy	Notes
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)

Note:

- *Column 7: Write Container 40,20,45.*
- *Column 10: Imported/Exported/In-transit/transshipped goods.*
- *The enterprise prepares and seals the Book to track discrepancies in information on goods for management and monitoring.*

Book to track discrepancies in information on goods (bulk cargoes/liquid cargoes)

1. Name of port/warehouse/depot ....
2. Code of port/warehouse/depot..
3. Name of means of transportation (Vessel' name)..
4. Shipment number: ....
5. Time of arrival:..

No.	No. of bill of lading	Date of bill of lading	UCR number	Weight	Measurement unit	Customs seal number	Detailed discrepancy	Notes
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)

Note:

- The enterprise prepares and seals the Book to track discrepancies in information on goods for management and monitoring.

Book to record System's incidences
(for both customs authorities and enterprises)

Name of port/warehouse/depot ....

Code of port/warehouse/depot ....

Name of the customs authority: ....

Code of the customs authority ....

No.	Content of the incidence	Date and time of incidence	Date and time the System operates	Person who identified the incidence	Notes
(1)	(2)	(3)	(4)	(5)	(9)

Note:

- *The person who identified the incidence shall sign and write down his/her name;*
- *The enterprise prepares and seals the Book to record System's incidences for management and monitoring.*

DEPARTMENT OF CUSTOMS ...
Form 5

CUSTOMS SUB-DEPARTMENT ....

List of goods qualified to pass through the customs controlled area

(For container cargoes, bulk cargoes, liquid cargoes)

o.	Customs declaration	Type's code	Date of registration	Export-import enterprise's Tax code	Container number	Seal number of the shipping	Seal number of custom	Quantity of goods	Total weight/Total volume of goods	Unique Consignment Reference Number	Customs declaration	Note:
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)

PREPARED BY	**LEADER OF THE CUSTOMS SUB-DEPARTMENT**
(Signed)	**(Signed and stamped)**

Note:

Column 6: declared for container cargoes

Column 9, 10: declared for break bulk cargoes, bulk cargoes (loose cargoes), liquid cagos.

DEPARTMENT OF CUSTOMS ...
    Form 6

CUSTOMS SUB-DEPARTMENT ....

ELIGIBILITY CONFIRMATION FOR PUMPING

(for liquids and gases)

No.	Customs declaration number	Type's code	Date of registration	Quantity surveyor certificate (Number, date of certificate)	Sampling record (Number, date of record)	Note
(1)	(2)	(3)	(4)	(5)	(6)	(7)

Note:

Columns (5), (6) applicable for imported goods only

CUSTOM OFFICER

(Signed and stamped)

Enterprise's name: ………………..   **Form 7**

SOCIALIST REPUBLIC OF VIETNAM

Independence - Freedom - Happiness

Request to change packaging of goods

Attention: Customs Sub-department at the checkpoint …………………………..

Pursuant to the decision No………………dated……… of the Minister of Finance, Company ……………… Tax Code ……………… Tel ……… would like to request the Customs Sub-department at the checkpoint ……………… to proceed the procedure to change packaging of goods:

1. Company Information
- Name: ....
- Tax Code: ....
- Address:...
- Tel:...
- Email: ....

2. Information about the shipment need to change packaging:
a) Customs declaration number (if available): ....
  - Customs declaration status: (Customs cleared □ /released □ /moved to storage □ /moved to inspection areas □ / others (specify);
  - Code of transportation mode ....
  - Type's code ……………… result of customs declaration channeling....
  - Code of transportation mode...
  - Name of the customs authority where the declaration is registered ....
b) No. of bill of lading (if available): ……………………… dated: ……………… or UCR number (for exported goods that have not been declared yet)...
  - Name of goods:...
  - Quantity of goods: ……………… measurement unit.............................
  - Weight of goods: ……………… measurement unit...............................

- Container number (if available) ……… seal number of the shipping line...
- Vessel's name: ……………… shipment number……………… The vessel enter/exit on date: ....

3. Content of request (*):

a) ***The whole shipments are transferred to another containers :***
- Number of the container expected to be packed:.....................................
- Reason: tear/rupture/damage □ /change of container's shells □ others (specify): ....
- Expected time for implementation (date): ....
- Location: ....

b) ***The whole consignments shall be unpacked from the containers and kept at the ports/warehouses/yards in bulk form:***
- Quantity of goods to be unpacked: .... measurement unit....................
- Weight of goods/number of packages to be unpacked (if available): ……………… measurement unit ....
- Reason: tear/rupture/damage □ /change of container's shells □ others (specify): ....
- Expected time for implementation (date): ....
- Location: ....

c) ***Part of goods are unpacked from the containers to be packed in another container or left at the port in the bulk form:***
- Quantity of goods to be unpacked: ……………… measurement unit ...
- Weight of goods to be unpacked (if available):……………… measurement unit ....
- Number of the container expected to be packed:.....................................
- Reason (specify): ....
- Expected time for implementation (date): ....
- Location: ....

d) ***The whole bulk cargoes are packed into containers to be delivered to the customs controlled area:***
- Quantity of goods to be packed into container: ……………… measurement unit ....
- Weight of goods to be packed into container (if available): ……… measurement unit ....
- Number of the container expected to be packed:.....................................
- Reason (specify): ....
- Expected time for implementation (date): ....
- Location: ....

e) ***Part of the consignment is packed into containers while the other part is kept in the form of bulk cargoes and moved to the customs controlled area:***

- Quantity of goods to be packed into container: ………………
measurement unit ....
- Weight of goods to be packed into container (if available): ………
measurement unit ....
- Number of the container expected to be packed:....................................
- Reason (specify): ....
- Expected time for implementation (date): ....
- Location: ....
……… (name of the requested Company) warrant: to take responsibility for the accuracy, truthfulness, and legitimacy of the contents of the request letter and the attached documents (if any).

……., date 20......

ENTERPRISE REPRESENTATIVE

(Signed and stamped)

Note (*): *Export-import enterprise choose one of the above methods as specified in point a, b, c, d or dd of section 3 and declare full information about the method requested for change.*

ANNEX 4:

INFORMATION PROVIDED BY CUSTOMS TO PORT/WAREHOUSE/DEPORT OPERATORS

(Promulgated in attachment to Decision No. 2722/QD-BTC dated December 29, 2017 of the Minister of Finance)

3. List of information

No.	NAME
1.	List of goods to be loaded/unloaded (goods on manifest are assigned with UCR numbers)
2.	Information on list of goods subject to prior/post scanning
3.	Information on (exported/imported) packaged goods qualified to pass through the customs controlled area
4.	Information on change of customs declaration status

4. Declaration information

No.	Information	Description, note	Code
Form 1	List of goods to be loaded/unloaded (goods on manifest are assigned with UCR numbers)	List of goods to be loaded/unloaded (information on goods are sent to the Customs by the Airlines through the national single window system and are assigned with UCR number and sent back to air cargo warehouse operators for loading/unloading goods)	
1.1	Code of warehouse	Code of warehouse granted by the customs authorities	X
1.2	Name of warehouse	Name of air cargo warehouse provided by the enterprise	
1.3	Enterprise code	Tax code of the air cargo warehouse operators	X
1.4	Enterprise's name	Name of air cargo warehouse operators	
1.5	Flight number	Flight number specified by the Word Airline Club Association	

No.	Information	Description, note	Code
1.6	Time of arrival	Time of arrival of incoming aircraft	
1.7	Declaration number	Declaration number (for exported goods)	
1.8	UCR Number	UCR number granted by the Customs for shipment management	
1.9	MAWB number	MAWB number issued by the Airlines	
1.10	HAWB number	HAWB number issued by the Airline agents, Forwarders	
1.11	Quantity of goods	Total number of packages	
Form 2	**Information on list of goods subject to prior/post scanning**	Information regarding list of goods subject to scanning provided by the Customs to the air cargo warehouse operators	
2.1	Code of warehouse	Code of warehouse granted by the customs authorities	X
2.2	Name of warehouse	Name of air cargo warehouse provided by the enterprise	
2.3	Enterprise code	Tax code of the air cargo warehouse operators	X
2.4	Enterprise's name	Name of air cargo warehouse operators	
2.5	Flight number	Flight number specified by the Word Airline Club Association	
2.6	Time of arrival	Time of arrival of incoming aircraft	
2.7	Declaration number	Declaration number (for exported goods)	
2.8	UCR Number	UCR number granted by the Customs for shipment management	
2.9	MAWB number	MAWB number issued by the Airlines	
2.10	HAWB number	HAWB number issued by the Airline agents, Forwarders	
Form 3	Information on (imported/exported) goods qualified to pass through the customs controlled	Information regarding list of goods qualified to pass through the customs controlled area provided by the Customs to the air cargo warehouse operators' system to allow goods to be moved in, moved out from	

No.	Information	Description, note	Code
	area (for goods moved out from warehouses)	warehouses.	
3.1	Code of warehouse	Code of warehouse granted by the customs authorities	X
3.2	Name of warehouse	Name of air cargo warehouse provided by the enterprise	
3.3	Enterprise code	Tax code of the air cargo warehouse operators	X
3.4	Enterprise's name	Name of air cargo warehouse operators	
3.5	Flight number	Flight number specified by the Word Airline Club Association	
3.6	Time of arrival	Time of arrival of incoming aircraft	
3.7	MAWB number	MAWB number issued by the Airlines	
3.8	HAWB number	HAWB number issued by the Airline agents, Forwarders	
3.9	UCR Number	UCR number granted by the Customs for shipment management	
3.10	Quantity of goods	Total number of packages	
3.11	Measurement unit of quantity of goods	Package, bag	X
3.12	Weight of goods	Total weight of goods	
3.13	Measurement unit of weight of goods	KG	X
3.14	Good description	Specify names of goods	
3.15	Other notes	If any	
3.16	Declaration number	Customs declaration number	
3.17	Date of registration	Date of registration of the customs declaration	
3.18	Customs authority where the declaration is	The Sub-department of Customs where the customs declaration is registered	

No.	Information	Description, note	Code
	registered		
3.19	Type's code	Type's code of the declaration	
3.20	Supervising customs authority	Customs authority where goods are under supervision	
3.21	Time of data extraction	Time of data extraction	
3.22	Result of customs declaration channeling	The customs declaration is channeled to: 1: Green, 2: Yellow, 3: Red	
3.23	Customs declaration status	Customs declaration status TQ: Customs clearance MHBQ: Putting goods into storage GPH: Release of goods CCK: Changing inspection place KHH: Waiting for customs clearance after physical inspection	
Form 4	**Information on change of customs declaration status**	Information on change of customs declaration status, suspension/remove suspension/cancellation/allowed to be pass through the customs controlled area	
4.1	Code of warehouse	Code of air cargo warehouse granted by the customs authorities	X
4.2	Name of warehouse	Name of air cargo warehouse provided by the enterprise	
4.3	Declaration number	Customs declaration number	
4.4	Date of declaration	Date of registration of the customs declaration	
4.5	Customs code	Code of the Customs Sub-department managing the air cargo warehouse	
4.6	Customs declaration status	Customs declaration status 1: Qualified to pass through the customs controlled area 0: Unqualified to pass through the customs	

No.	Information	Description, note	Code
		controlled area	
4.7	Type of reason	Specify the reasons for each case as follows: 1: Stop moving goods through the customs controlled area 2. Remove the decision "Stop moving goods through the customs controlled area" 3. Cancellation after customs clearance	

INFORMATION PROVIDED BY PORT/WAREHOUSE/DEPOT OPERATORS TO THE CUSTOMS AUTHORITIES

(Promulgated in attachment to Decision No. 2722 / QD-BTC dated December 29, 2017 of the Minister of Finance)

1. List of information to be declared

No.	Name
1	Information of list of goods moving into warehouse
2	Information of list of goods moving out from warehouse
3	Information of goods

2. Declaration information

No.	Information	Description, note	Code
Form 1	List of goods moving into warehouse	Perform declaration to the customs authorities upon arrival of goods into warehouse	
1.1	Code of warehouse	Code of warehouse granted by the customs authorities	X
1.2	Name of warehouse	Name of warehouse provided by the enterprise	
1.3	Enterprise code	Warehouse operator' Tax code	X
1.4	Enterprise's name	Name of air cargo warehouse operators	
1.5	Type of information on goods	Type of information on goods 1. Import 2. Export	
1.6	MAWB number	MAWB number issued by the Airlines	
1.7	HAWB number	HAWB number issued by the Airline agents, Forwarders	
1.8	Unique Consignment Reference Number	UCR number granted by the Customs for shipment management	

No.	Information	Description, note	Code
1.9	Quantity of goods	Total number of packages	
1.10	Weight of goods (KG)	Total weight of goods (kg)	
1.11	Flight number	Flight number specified by the Word Airline Club Association	
1.12	Time of arrival	Time of arrival of incoming aircraft	
1.13	Date of moving into warehouse	Date of moving goods into warehouse	
1.14	Mode of moving into warehouse		X
Form 2	Modification of List of goods moving into warehouse	Perform declaration to the customs authorities when making changes to information on goods being moved into warehouse	
2.1	Code of warehouse	Code of warehouse granted by the customs authorities	X
2.2	Name of warehouse	Name of warehouse provided by the enterprise	
2.3	Enterprise code	Warehouse operator' Tax code	X
2.4	Enterprise's name	Name of air cargo warehouse operators	
2.5	Type of information on goods	Type of information on goods 1. Import 2. Export	
2.6	MAWB number	MAWB number issued by the Airlines	
2.7	HAWB number	HAWB number issued by the Airline agents, Forwarders	
2.8	Unique Consignment Reference Number	UCR number granted by the Customs for shipment management	
2.9	Quantity of goods	Total number of packages	
2.10	Weight of goods	Total weight of goods (kg)	
2.11	Flight number	Flight number specified by the Word Airline Club Association	
2.12	Time of arrival	Time of arrival of incoming aircraft	

No.	Information	Description, note	Code
2.13	Time of arrival/departure	Time of arrival/departure of incoming, outgoing aircraft YYYY-MM-DD HH:mm:ss type=1: Time of arrival (ETA) type=2: Time of departure (ETD)	
2.14	Date of moving into warehouse	Date of moving goods into warehouse	
2.15	Mode of moving into warehouse	Mode of moving goods into warehouse	X
2.16	Reason for modification	Reason for modification	
Form 3	Cancellation of List of goods moving into warehouse	Perform declaration to the customs authorities when canceling the information on goods being moved into warehouse	
3.1	Code of warehouse	Code of warehouse granted by the customs authorities	X
3.2	Name of warehouse	Name of warehouse provided by the enterprise	
3.3	Enterprise code	Warehouse operator' Tax code	X
3.4	Enterprise's name	Name of air cargo warehouse operators	
3.5	Type of information on goods	Type of information on goods 1. Import 2. Export	
3.6	MAWB number	MAWB number issued by the Airlines	
3.7	HAWB number	HAWB number issued by the Airline agents, Forwarders	
3.8	Unique Consignment Reference Number	UCR number granted by the Customs for shipment management	
3.9	Flight number	Total number of packages	
3.10	Time of arrival	Time of arrival of incoming aircraft	
3.11	Time of arrival/departure	Time of arrival/departure YYYY-MM-DD HH:mm:ss type=1: Time of arrival (ETA)	

No.	Information	Description, note	Code
		type=2: Time of departure (ETD)	
3.12	Reason for cancellation	Reason for cancellation	
Form 4	List of goods with discrepancies	Perform declaration to the customs authorities when there are discrepancies in information on goods being moved into warehouse	
4.1	Code of warehouse	Name of warehouse provided by the enterprise	X
4.2	Name of warehouse	Name of air cargo warehouse operators	
4.3	Enterprise code	Warehouse operator' Tax code	X
4.4	Enterprise's name	Name of air cargo warehouse operators	
4.5	Flight number	Flight number specified by the Word Airline Club Association	
4.6	Time of arrival	Time of arrival of incoming aircraft	
4.7	Time of arrival	Flight number specified by the Word Airline Club Association	
4.8	MAWB number	MAWB number issued by the Airlines	
4.9	HAWB number	HAWB number issued by the Airline agents, Forwarders	
4.10	Quantity of goods	Total number of packages	
4.11	Weight of goods	Total weight of goods	
4.12	Unique Consignment Reference Number	UCR number granted by the Customs for shipment management	
4.13	Type of discrepancy	Type of discrepancy	X
4.14	Details of discrepancies	Description of discrepancies	
Form 5	List of goods moving out from warehouse	Perform declaration to the customs authorities about the information on goods being moved out from warehouse	
5.1	Code of warehouse	Code of warehouse granted by the customs authorities	X
5.2	Name of warehouse	Name of warehouse provided by the enterprise	
5.3	Enterprise code	Warehouse operator' Tax code	X

No.	Information	Description, note	Code
5.4	Enterprise's name	Name of the warehouse operator	
5.5	MAWB number	MAWB number issued by the Airlines	
5.6	HAWB number	HAWB number issued by the Airline agents, Forwarders	
5.7	Unique Consignment Reference Number	UCR number granted by the Customs for shipment management	
5.8	Ordinal number	The ordinal number of each time goods are moved out from warehouse	
5.9	Quantity/weight of goods moved out from warehouse	Quantity/weight of goods moved out from warehouse Packaged goods to be monitored (by deduction each time being moved out) by "Quantity".	
5.10	Quantity/weight of remaining goods	Quantity/weight of remaining goods = Quantity (Total weight of goods) - Quantity/weight of goods moved out from warehouse	
5.11	Time of moving out of warehouse	Time of getout/Time of boarding YYYY-MM-DD HH:mm:ss Import declaration: Time of get out Export declaration: Time of boarding	
5.12	Mode of getout	Mode of moving out from warehouse	